



Previewing Rubrics – D2L Tutorial

This tutorial is for faculty who have previous experience using the Rubrics tools in D2L. For further information or assistance, go to our [Team Dynamix Support portal](#) and click the appropriate Category to submit a ticket.

Scenario

This tutorial will cover how to preview a rubric in your D2L course. This tutorial assumes that you have already created your rubric in the Rubrics tool. For information on how to create rubrics, see the *Creating Rubrics tutorial*.


Steps

1. Go to **Rubrics** tool in your course. If you don't see Rubrics on your My Tools drop-down menu, you will find it in the Edit Course under Assessment.
2. Click the **down arrow** next to the title of the rubric you wish to preview and select **Preview** from the drop-down menu.

Name	Description	Type	Scoring Method	Status
Group Presentations		Analytic	Custom Points	Draft



- A new window will open displaying a preview of the selected rubric. **Note:** Initial feedback text is not displayed in the preview.

 Print Rubric

Initial Post	Sophisticated 3 points	Developing 2 points	Beginning 1 point	Criterion Score
Content	Demonstrates a clear understanding of the course materials and has a purpose: to inform, persuade, or raise an interesting question. It may also provoke conversation or offer an opposing view.	Summarizes a basic understanding of course materials but may not have a clear purpose.	Demonstrates little or no understanding of the course material.	/ 3
Structure	Clear introduction, smooth transitions between topics, and thoughtful conclusion.	Evident which topics are being discussed, but no introduction, conclusion, or transitions.	Unclear which topics are being discussed and when; transitions non-existent.	/ 3
Written Expression	Sentences well-formed and appropriately varied in length and style. Few if any spelling or grammatical errors.	Some sentences poorly constructed but generally understandable. Some spelling and grammatical errors, making paper difficult to understand in places.	Many sentences poorly constructed, incomplete, and/or awkward. Many spelling and grammatical errors, which present significant barrier to understanding.	/ 3
Timing	Post is made early in the assignment period, giving fellow group members plenty of time to reply.	Post is made midway through the assignment period, giving fellow group members a limited time to reply.	Post is made late in the assignment period, giving fellow group members little to no time to reply.	/ 3
Total				/ 12

Overall Score

Sophisticated
10.5 points minimum

Developing
9 points minimum

Beginning
0 points minimum

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- Click the **Close** button to exit the rubric preview.



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