

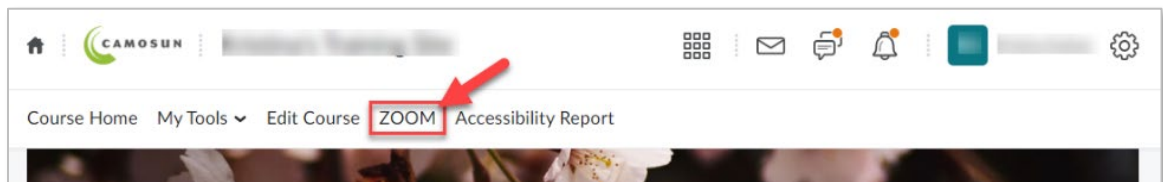
Joining a Zoom Meeting in D2L

This tutorial explains how to join a Zoom meeting in your D2L course. There are several ways to join a Zoom meeting, but you must be inside your D2L course to do so. You can join from the Navigation Bar (Navbar), from the Calendar, or from the Content tool (if your instructor has posted a Zoom link).

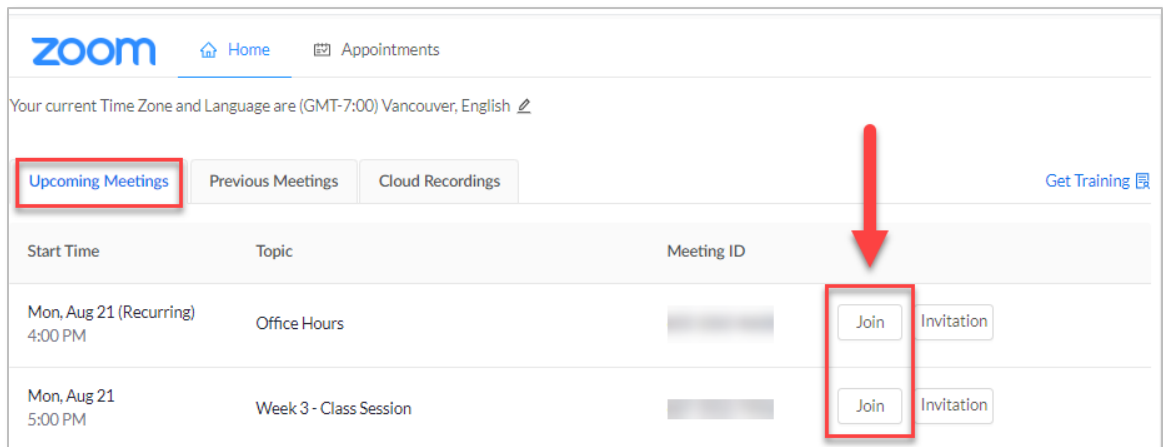
For further information or assistance, please visit our [Team Dynamix Support portal](#) and select the appropriate Category to submit a ticket.

Steps for joining from the NavBar:

1. Select the **Zoom** link on your course Navbar. If you do not see a Zoom meeting link, talk to your instructor. We recommend using Chrome as your browser when accessing **Zoom**.



2. Upcoming Meetings is the default view, from here, locate your meeting by date or topic and select the **Join** button for the appropriate meeting.



3. The Zoom room or meeting will open in a new browser tab. Or, if you have the desktop app, it will open within the app.

Steps for joining from the Calendar

1. Select **Calendar** from the **My Tools** menu or wherever it appears within your course navbar.
2. Complete the following two steps:
 - A. Ensure the **correct course calendar** is displayed (Note: In this example, Training Site course calendar is displayed). If the correct calendar is not, select the down-arrow beside the displayed calendar name and choose the desired course calendar.
 - B. Select the desired Zoom meeting from those displayed in the calendar.

The screenshot shows a course calendar interface. At the top, there are navigation options: "Course Home", "My Tools", and "ZOOM". Below this, there are tabs for "Agenda", "Day", "Week", "Month", and "List", with "Month" selected. To the right, there are buttons for "Print", "Settings", and a search bar labeled "Search Events". The main calendar area shows "August 2023" with a dropdown menu for "Training Site" (indicated by a red box and letter 'A'). The calendar grid shows dates from 30th to 5th. A Zoom meeting is highlighted on August 14th (indicated by a red box and letter 'B'). The meeting details are: "Offi:5:00 PM Zoom Online". To the right of the main calendar is a smaller calendar view for August 2023, showing the 14th as the current date. At the bottom right, there is a "Tasks (1)" dropdown.

3. Select the link to join the Zoom meeting.

This is a close-up of the Zoom meeting details popup. The popup title is "Week 1 - Class Session" with a close button (X). The meeting details are: "Zoom Online Meeting", "Aug 14, 2023 5:00 PM - Aug 14, 2023 6:00 PM". A red box highlights the link "Click here to join Zoom Meeting:...", with a red arrow pointing to it. At the bottom of the popup, there are "Add" and "More..." buttons.



Steps for joining from the Content Tool

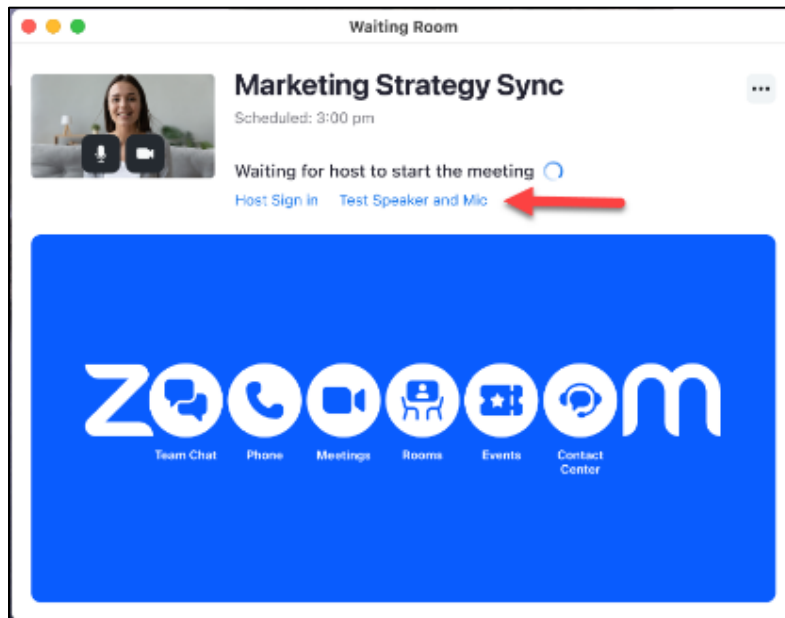
1. Select **Content** from the **My Tools** menu or wherever it appears within your course navbar.
2. Navigate to the content topic that contains the Zoom link and select the link.



A Note on the "Waiting Room"

For all methods above, if your instructor uses a waiting room, you may need to wait for them to admit you to the meeting. A **"Please Wait"** message, similar to the one displayed below, will appear on your screen until the instructor admits you to the meeting.

While you are waiting, you can select the **Test Speaker and Mic link** in the waiting room message to check your audio and video settings to ensure you are all set and ready to go.



Helpful Resource:

- [Waiting for the host to start Zoom meeting/meeting](#)



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