Creating Video Presentations using Kaltura Capture –
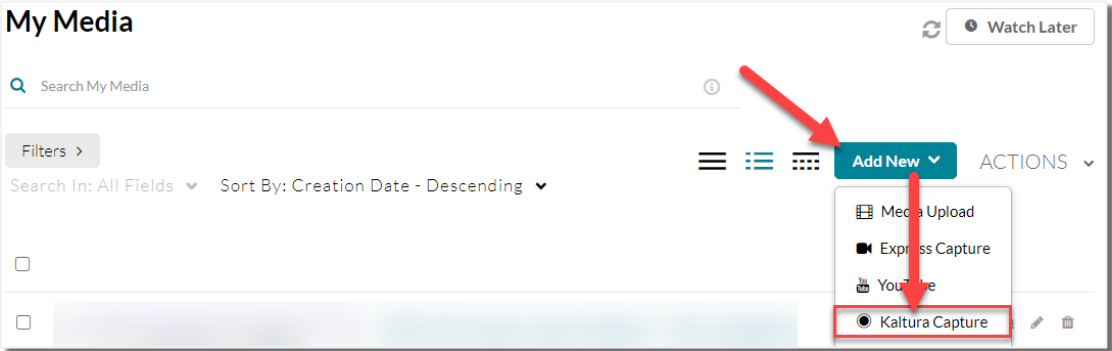# A Student Kaltura Tutorial

This tutorial describes how to use Kaltura Capture to record a video presentation that includes slides, voiceover, and speaker's video (optional). **Kaltura** is the streaming media tool integrated into D2L and supported by eLearning at Camosun. Kaltura gives faculty and students a place to upload, create, and edit their course-related videos and audio files.

Important: If you have not downloaded Kaltura Capture onto your computer yet, follow the installation instructions in the *Introduction to Kaltura Capture tutorial* available in the Kaltura for Students section on the Camosun eLearning website.
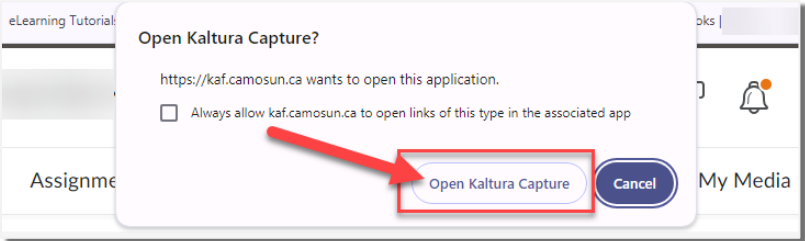
For further information or assistance, please visit our Team Dynamix Support portal.

Steps

1. Open your presentation slides (e.g., slides in PowerPoint) so you are ready to play the presentation once you start recording.

2. Go to your course in D2L.

3. Select **My Media** in the course navigation bar. You may need to access My Media through the My Tools drop-down menu.

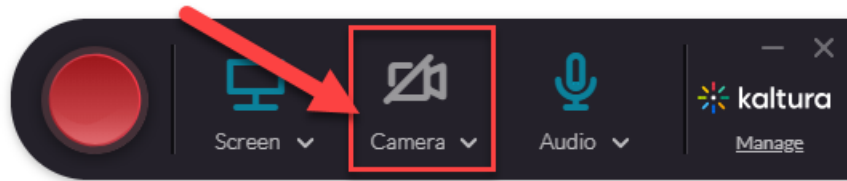4. Click **Add New** and select **Kaltura Capture** from the drop-down menu.

5. Click the **Open Kaltura Capture** button in the pop-up window that appears at the top of your screen.
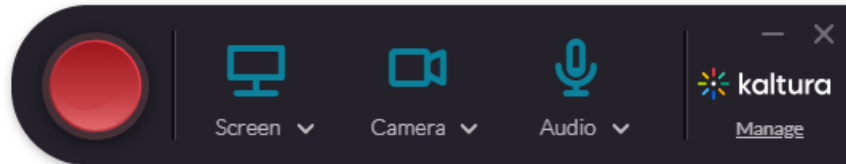
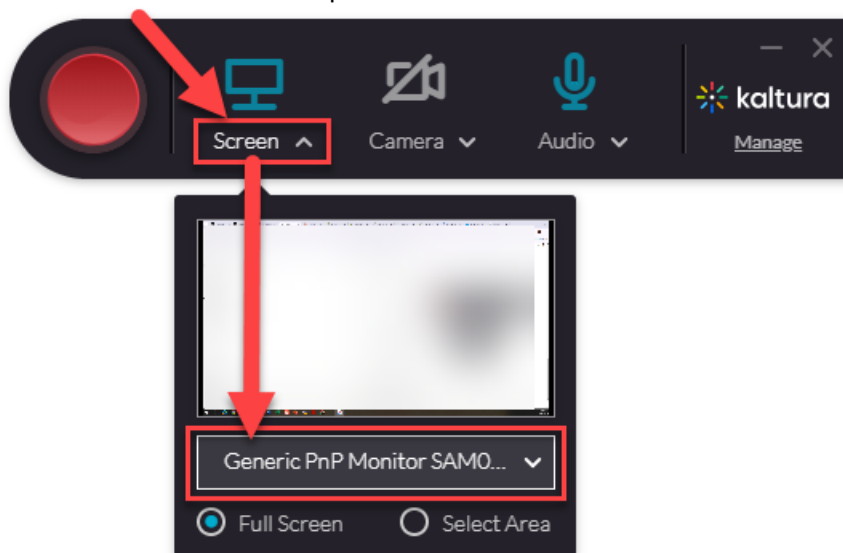6. Double-check the default settings in Kaltura recorder.

- **Slides and audio only:** To record presentation slides with voiceover only, ensure **Screen** and **Audio** are selected. Click on **Camera** in the recorder to deselect this option (the icon will display a line through it).
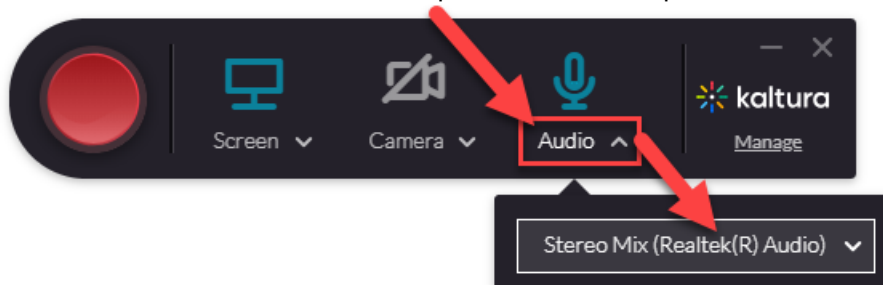

- **Slides, audio, and speaker's video**: To record presentation slides with voiceover and speaker's video, ensure **Screen, Camera** and **Audio** are all selected.
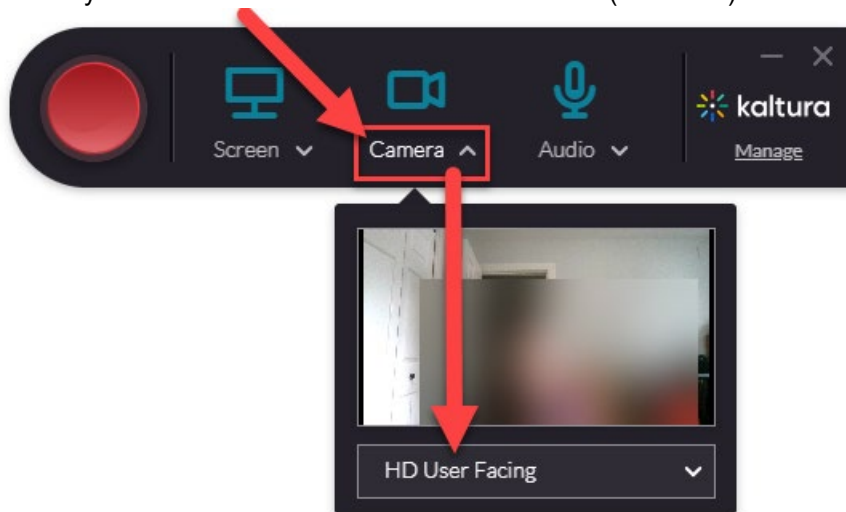

7. If you have multiple monitors, click the down-arrow next to **Screen** in the recorder and select the desired monitor from the drop-down menu.
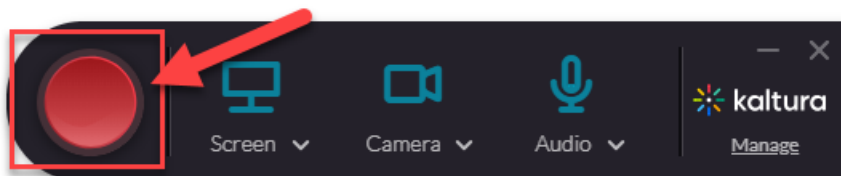

8. If you have multiple microphones on your device, click the down-arrow next to **Audio** in the recorder and select the desired microphone from the drop-down menu.
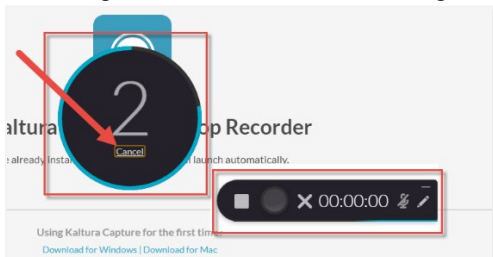
9. If you are recording speaker's video, click the down-arrow next to **Camera** in the recorder to preview your video and to select the desired camera (if needed).
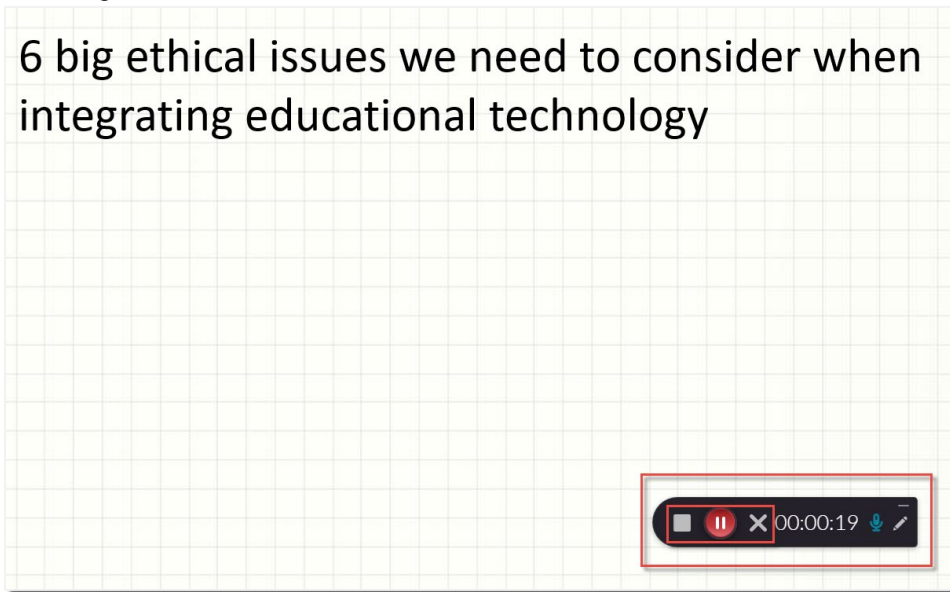

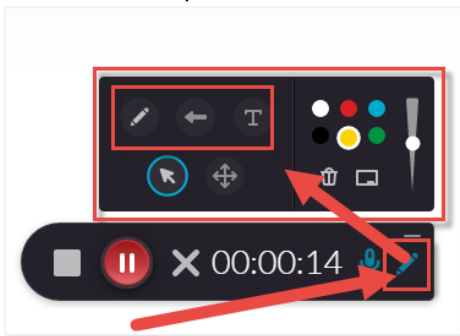10. Click the record button (the big red button on the left side of the recorder).

11. There will be a 3-second countdown before the recording starts. If you need to terminate the recording, click the **Cancel** link during this countdown.
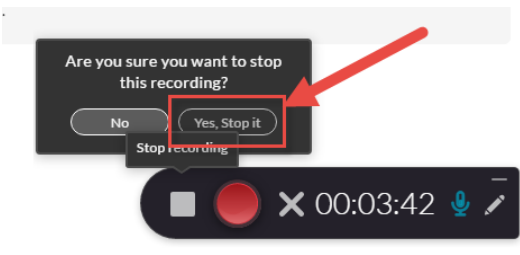
12. When the recording begins, start your presentation and click through your slides while talking about the slides. Click the **Pause** button to pause the recording. When you are finished, click the **Stop** button to end and save your recording. Click the **X** button to cancel and delete the recording.
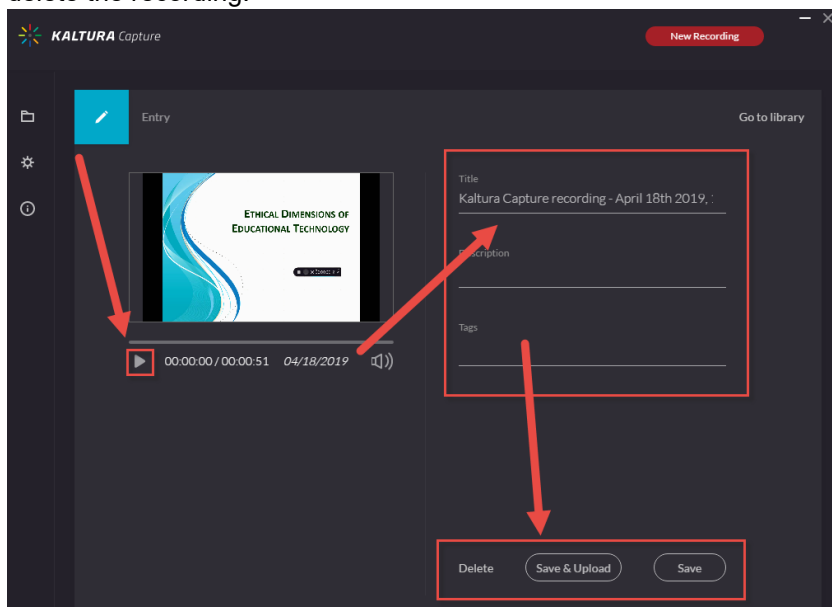

13. While recording, you can click the **Pencil** icon in the recorder to open the drawing tools options. You can circle, point, add text, and change the colour and size of any of these options.
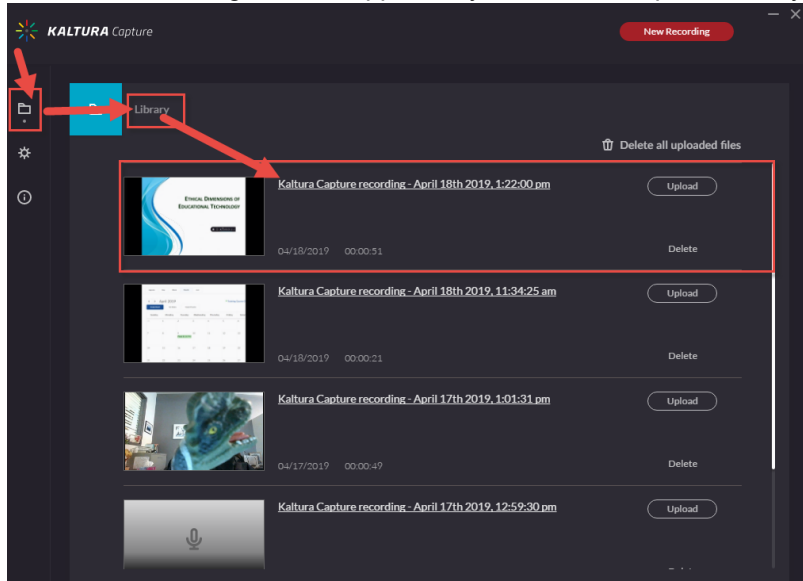

14. When you click the **Stop** button, click **Yes, Stop it** to end and save the recording.

15. The recording preview will then appear in a new window. You can preview the recording, edit the **Title**, and add a **Description** and **Tags**. Click **Save** to save your changes, **Save and Upload** to save the recording and upload it to your **My Media** space within D2L, or **Delete** to permanently delete the recording.

16. The video recording will now appear in your Kaltura Capture Library.

Things to Remember

Before starting your recording, plan out your presentation by noting what you want to say and detailing your actions—such as where you will click, what you will highlight, and the order of steps. This script will help you stay organized and on track during the recording.