

Translated Captions

This tutorial describes how to have the provided automated Closed Captions translated into your preferred language. For further information or assistance, please visit our [Team Dynamix Support portal](#) and select the appropriate category to submit a ticket.

Steps

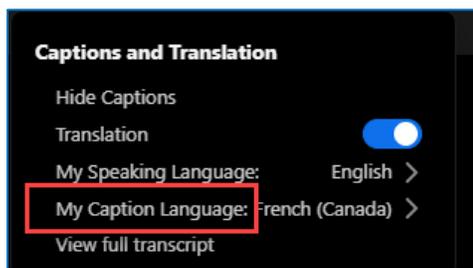
Once in a meeting you can manage the caption and translation settings individually.

1. Select the **Captions** (CC) button on your toolbar at the bottom to turn simple captions on or off. These will appear in English or the spoken language of the meeting.



2. Select the ^ on the CC button to access the **Captions and Translation** menu. The **Translation** is off by default. Move the slider to the right to turn it on. It will turn **blue**. Your speaking language should already set to English but it may ask you to confirm.

Select the **My Caption Language** and pick your desired language from the list provided.

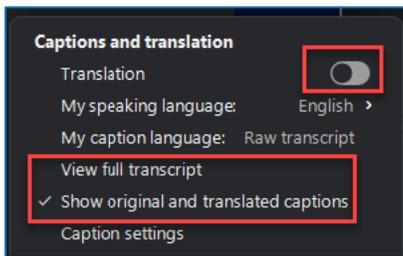


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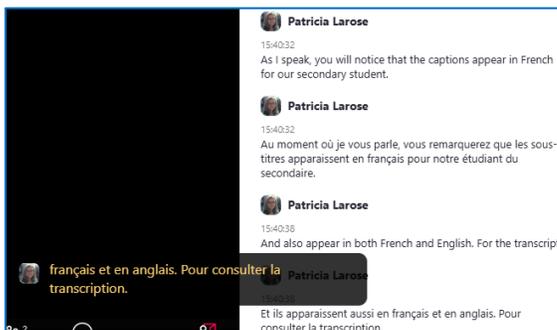
3. Once this is turned on, your captions will display in your chosen language.



4. To turn on the transcript, select it from the menu. It will appear in the left of your screen. If you would see the original captions along with the translation in your language, select "**Show original and translated captions**" in the settings prior to turning on the Captions or the Transcript.



5. The Transcript will display in both languages provided you have chosen "**Show original and translated captions**" in the settings.



Things to Remember

- For accessibility for all students, Closed Captions should be on for all meetings at all times. If captions are not activated, let your instructor know.
- The Translation feature may be unavailable if it is deemed inappropriate for the session. Contact your instructor for details.



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