



## Restoring Deleted Assignment Submissions – D2L Tutorial

This tutorial is for faculty who have previous experience using the Assignments tool in D2L. For further information, please contact [elearning@camosun.ca](mailto:elearning@camosun.ca) for assistance.

### Scenario

This tutorial will cover the steps involved when you accidentally delete student submissions from the Assignments tool and need to get them back!

### Steps

1. Go to the **Assignments** tool in your course.
2. Click on the title of the Assignment you wish to restore submissions for.

The screenshot shows the D2L Assignments tool interface. At the top, there is a 'New Assignment' button and a 'More Actions' dropdown. Below this is a 'Bulk Edit' link. The main part of the interface is a table with the following columns: Folder, Completed, Evaluated, Feedback Published, and Due Date. The table contains several rows of assignments. The first row is 'No Category'. The second row is 'Assignment 1', which is highlighted with a red box and a red arrow pointing to it. The third row is 'Assignment 2'. The fourth row is 'Assignment 3'. The fifth row is 'Text submission assignment'. The sixth row is 'On-Paper Submission - manually by learner'. The 'Completed' column shows the number of completed submissions (e.g., 5/9 for Assignment 1). The 'Evaluated' column shows the number of evaluated submissions (e.g., 2/9 for Assignment 1). The 'Feedback Published' column shows the number of published feedback items (e.g., 1/9 for Assignment 1). The 'Due Date' column shows the due date for the assignment (e.g., Jun 13, 2014 9:00 PM for Assignment 3).

Folder	Completed	Evaluated	Feedback Published	Due Date
No Category				
Assignment 1	5/9	2/9	1/9	
Assignment 2	3/9	3/9	3/9	
Assignment 3	0/9	0/9	0/9	Jun 13, 2014 9:00 PM
Text submission assignment	1/9	0/9	0/9	
On-Paper Submission - manually by learner	1/9	0/9	0/9	



3. Click **Submission Log**.

Assignments > Assignment 1 > Folder Submissions

## Assignment 1 - Folder Submissions

Edit Folder Email Users Without Submissions Add Feedback Files **Submission Log** Manage Exemptions

Users Submissions

View By: User Apply

Search For... Show Search Options

Download Email Mark as Read Mark as Unread Delete Publish Feedback

<input type="checkbox"/>	Last Name ▲, First Name	Submission Date	Delete
<input type="checkbox"/>	Student, Training01	Draft Saved: Jun 4, 2020 4:18 PM	
	<a href="#">media-elements-defined.mp4</a> (44.22 MB)	Sep 26, 2019 2:57 PM	
<input type="checkbox"/>	Student, Training04	Published: Apr 23, 2020 3:21 PM	
	<a href="#">PrintingContentStudent-August2018.pdf</a> (898.49 KB)	May 24, 2019 12:59 PM	

4. Click **Deleted**.

Folder List > Assignment 1 > Submission Log

## Submission Log

Submitted **Deleted** Restored Started

Submission	Event	Modified by	Date ▼
Training02 Student (ID: 1265322) <a href="#">Restore</a>	Deleted		Oct 1, 2018 2:18 PM
Training01 Student (ID: 1265321) <a href="#">Restore</a>	Deleted		Oct 1, 2018 2:18 PM



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- Click **Restore** for each student you wish to restore submissions for. When you return to the Assignment, you will see those students' submissions are back in the Submission area.

Folder List > Assignment 1 > Submission Log

## Submission Log

Submitted Deleted Restored Started

Submission	Event	Modified by	Date ▼
Training02 Student (ID: 1265322)	Deleted		Oct 1, 2018 2:18 PM
Training01 Student (ID: 1265321)	Deleted		Oct 1, 2018 2:18 PM
Training02 Student (ID: 1265322)	Deleted		Oct 1, 2018 2:09 PM
Training01 Student (ID: 1265321)	Deleted		Oct 1, 2018 2:09 PM

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## Things to Remember

Note that under normal circumstances you can also restore a deleted Assignment AND all its submissions – as long as it is not a Group Assignment where the Groups have also been deleted. To do this, click **More Actions**, and select **Event Log**. You can then click **Restore** for each of the Assignments you wish to restore.

## Assignments

New Assignment

Bulk Edit

No Category

Assignment 1

Assignment 2

Assignment 3

More Actions ▼

- Preview
- Record
- Event Log
- Make Visible to Users
- Hide from Users
- Delete

## Event Log

Created Deleted Restored

Folder Name	Action
Assignment 1 (ID: 236107)	Created
Test (ID: 235680)	Deleted
Assignment 1 (ID: 186083)	Deleted
Test (ID: 235680)	Created
Training Group Dropbox (ID: 186082) Cannot be restored because the group category no longer exists	Deleted



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