
Accommodations for D2L Exams that require Respondus Lockdown Browser

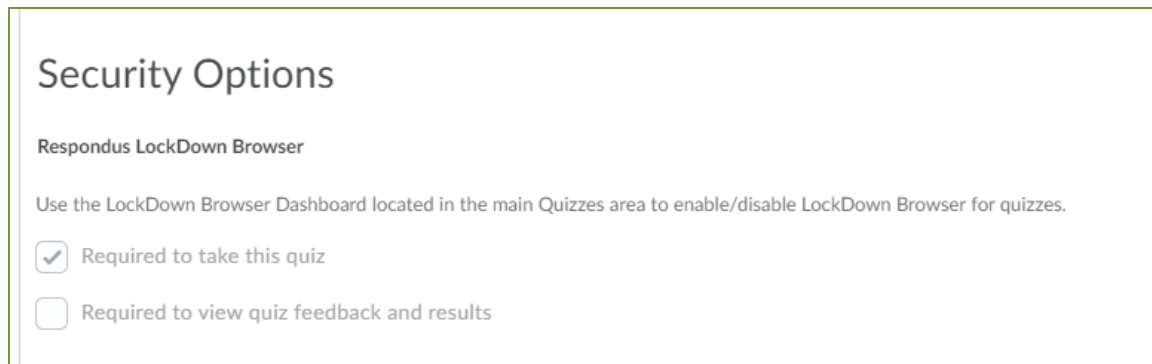
Question 1. Are you are delivering exams/tests/quizzes in D2L this year that will require students to use the Respondus Lockdown Browser (RLDB)?

Question 2. Do you have students in your course who have a registered accommodation with the Centre for Accessible Learning (CAL)?

If your answer to both of these questions is “yes”, please read and follow the steps laid out in this tutorial.

This tutorial is designed to be used **after** you have created your exam/test/quiz¹ and set up the requirement to use the Respondus Lockdown Browser (RLDB).

Figure 1: Security Options in the settings of a D2L Quiz, indicating that Respondus Lockdown Browser is required.



SCENARIO

The Respondus Lockdown Browser does not support students’ use of assistive technologies (e.g. Kurzweil, or text-to-speech software like JAWS and TextAid, or electronic Braille, etc).

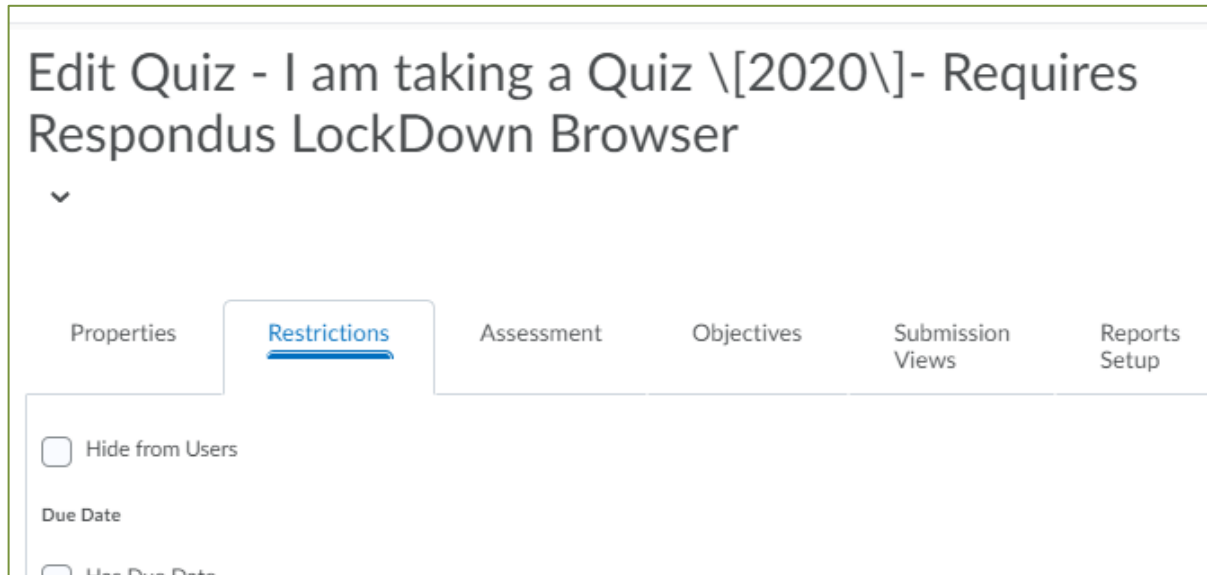
For students who have an academic accommodation, you will need to provide Special Access permissions to the exam/test/quiz so that these students are not required to use the RLDB.

SPECIAL ACCESS SETTINGS FOR A QUIZ THAT REQUIRES RESPONDUS LOCKDOWN BROWSER

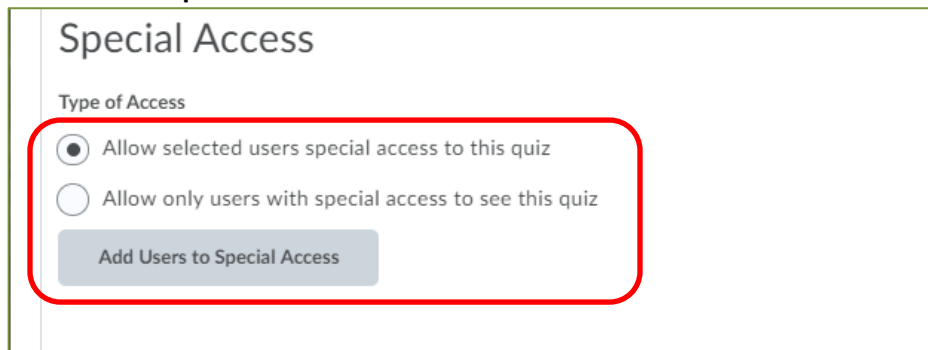
1. Go to the **Quizzes** tool in your course and open the quiz that requires Respondus Lockdown Browser.

¹ **Related Tutorials:** If you have not created a quiz recently – or ever – you may also want to refer to eLearning’s tutorial for “[Creating a Quiz \(the basics\)](#)”. The eLearning tutorial for “[Setting up Special Access in a Quiz](#)” also covers many of the same steps outlined in this tutorial, up to the specific steps for setting exceptions to RDLB requirements.

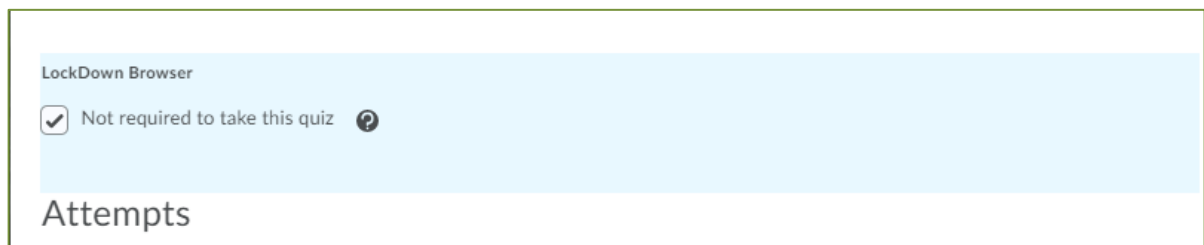
2. Click the **Restrictions** tab.



3. Scroll down to **Special Access**.
Confirm that the option to "Allow selected users special access to this quiz" is selected, then click **Add Users to Special Access**.



4. On the **Special Access Properties** page, scroll down the page until you locate **LockDown Browser**. Select the checkbox for "**Not required to take this quiz.**"



- Next, scroll further down the Restrictions page to find your classlist (under **Users**). Select the students who need this special access, then click **Add Special Access**.

The screenshot shows a 'Users' interface with a search bar and a table of users. The table has columns for 'Last Name', 'First Name', and 'Org Defined ID'. The user 'Five, Guest (Id: guest05)' is selected, indicated by a checked checkbox. The 'Add Special Access' button is highlighted with a red box.

<input type="checkbox"/>	Last Name	First Name	Org Defined ID
<input checked="" type="checkbox"/>	Five	Guest	(Id: guest05)
<input type="checkbox"/>	Four	Guest	(Id: guest04)
<input type="checkbox"/>	One	Guest	(Id: guest01)
<input type="checkbox"/>	Six	Guest	(Id: guest06)

- You will now see the student's name and their special access settings at the bottom of the Restrictions page. (You will see an "unlocked" icon beside the names of students who will take the quiz without using the RLDB.)

To complete this process, click **Save and Close**.

The screenshot shows the 'Special Access' settings page. The 'Type of Access' is set to 'Allow selected users special access to this quiz'. The user 'Guest Five' is listed with a start time of 'Begins Sep 21, 2020 10:30 AM'. The 'Save and Close' button is highlighted with a red box.




Special Access

Type of Access

Allow selected users special access to this quiz

Allow only users with special access to see this quiz

Add Users to Special Access

Guest Five   

Begins Sep 21, 2020 10:30 AM

Save and Close Save Cancel