Accommodations for D2L Exams that require Respondus Lockdown Browser

**Question 1.** Are you delivering exams/tests/quizzes in D2L this year that will require students to use the Respondus Lockdown Browser (RLDB)?

**Question 2.** Do you have students in your course who have a registered accommodation with the Centre for Accessible Learning (CAL)?

*If your answer to both of these questions is “yes”, please read and follow the steps laid out in this tutorial.*

This tutorial is designed to be used after you have created your exam/test/quiz and set up the requirement to use the Respondus Lockdown Browser (RLDB).

*Figure 1: Security Options in the settings of a D2L Quiz, indicating that Respondus Lockdown Browser is required.*

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**Security Options**

- **Respondus LockDown Browser**
  - Use the LockDown Browser Dashboard located in the main Quizzes area to enable/disable LockDown Browser for quizzes.
  - **Required to take this quiz**
  - **Required to view quiz feedback and results**

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**SCENARIO**

The Respondus Lockdown Browser does not support students’ use of assistive technologies (e.g. Kurzweil, or text-to-speech software like JAWS and TextAid, or electronic Braille, etc).

For students who have an academic accommodation, you will need to provide Special Access permissions to the exam/test/quiz so that these students are not required to use the RLDB.

**SPECIAL ACCESS SETTINGS FOR A QUIZ THAT REQUIRES RESPONDUS LOCKDOWN BROWSER**

1. Go to the **Quizzes** tool in your course and open the quiz that requires Respondus Lockdown Browser.

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1 **Related Tutorials**: If you have not created a quiz recently – or ever – you may also want to refer to eLearning’s tutorial for “Creating a Quiz (the basics)”. The eLearning tutorial for “Setting up Special Access in a Quiz” also covers many of the same steps outlined in this tutorial, up to the specific steps for setting exceptions to RDLB requirements.
2. Click the **Restrictions** tab.

![Edit Quiz - I am taking a Quiz \[2020\]- Requires Respondus LockDown Browser](image)

3. Scroll down to **Special Access**.
   Confirm that the option to “Allow selected users special access to this quiz” is selected, then click **Add Users to Special Access**.

![Special Access](image)

4. On the **Special Access Properties** page, scroll down the page until you locate **LockDown Browser**. Select the checkbox for “**Not required to take this quiz.**”

![LockDown Browser](image)
5. Next, scroll further down the Restrictions page to find your classlist (under Users). Select the students who need this special access, then click Add Special Access.

![Image of user selection with 'Add Special Access' button highlighted]

6. You will now see the student’s name and their special access settings at the bottom of the Restrictions page. (You will see an “unlocked” icon beside the names of students who will take the quiz without using the RLDB.)

To complete this process, click Save and Close.

![Image of special access settings with 'Add Users to Special Access' button highlighted]

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