Copying Kaltura Media to another D2L Course - Kaltura Tutorial

This tutorial is designed for faculty who have previous experience using D2L, who have uploaded media to **My Media** in D2L, and embedded videos and/or playlists in Content. For further information, please contact <u>elearning@camosun.ca</u> for assistance.

Scenarios

This tutorial will cover the steps involved when you wish to copy your Kaltura media from one course to another (for example, from your DEV course into your live course site).

You can either copy all components or copy select components of your DEV site to your live D2L course to achieve this. If you **Copy All Components**, everything will copy (except for the **Course Media** gallery) so there should be no issues, therefore we will go through the steps involved when you are just copying selected components, for example, Content pages containing embedded videos and/or playlists only.

If you have enabled the **Course Media** area in your course, note that you cannot copy the **Course Media** area from one course to another because it is specific to *an individual* D2L course site. Therefore, you will need to build a **Course Media** area for *each* D2L course site from your **My Media** (which remains intact no matter which course you are working in).

Steps

- 1. Go to the course in D2L you wish to copy TO.
- 2. Click Edit Course.



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3. Click Import/Export/Copy Components.

Course Administration				
Category				
Site Setup				
Course Offering Information	🏠 Homepages	Navigation & Themes		
Widgets				
Site Resources				
Book Management	🛗 Calendar	Content		
Course Builder	External Learning Tools	Frequently Asked Questions		
Glossary	Import / Export / Copy	en Links		
	Components	🅵 Manage Dates		
Manage Files				
Learner Management				
👸 Attendance	🚆 Class Progress	E Classlist		
👸 Groups				

4. Click Search for Offering.

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Import/Export/Copy Components		
What would you like to do?		
Components from another Org Unit What an Org Unit? Tourse to Copy: Search for offering Include protected resources		
View History		
Copy Components from Parent Template What is a Parent Template?		
 Export Components Should I include course files? Include course files in the export package 		
Copy All Components Select Components		

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5. Find the course you want to copy FROM, select it, and click Add Selected.

Select Course Offering					
Training Course 03 Q Show Search Options					
2 Search Results Clear Search					
Offering Code 🔺	Offering Name	Department	Semester		
2007FASE032X01	ASE 032: Customer Service Training (Greig)	Adult Special Education	Development & Archive		
TRAIN_03	Training Course 03	Desire2Learn Training	Training		
20 per page 💙					
Add Selected Close					

6. Click Select Components.



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 Select Content (and Select individual items to copy if needed), AND select External Learning Tool Links. This second is very important as it is the link to the Kaltura video embeds in the Content you are copying. Click Continue.



8. If you have opted to select individual items, select them on the next page, and click **Continue**. If not, go to Step 9.



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9. Click **Finish**. Then wait for copying to be completed.

Select Course Material				
Confirm Components to Copy				
Content 3 of 43 item(s) selected to copy. Modify				
External Learning Tool Links Copy all items. Modify				
O <mark>fset Dates</mark>				
Dffset all dates of copied components				
Offset by direction and range				
Days		Hours		
Direction	Range	Direction		Range
Forward 🗸		Forward	~	
Calculate range between two dates				
Finish Go Back Cancel				

10. Click View Content.

Copy Course Components History	
Training Course 03 Copy Selected Components Started: , Wednesday, March 27, 2019 11:01 AM PDT	Copy Completed: Mar 27, 2019 11:01 AM
	Copy Completed: Mar 27, 2019 10:31 AM
	Copy Completed: Mar 27, 2019 10:28 AM
	Copy Completed: Feb 21, 2019 2:27 PM
	Copy Completed: Feb 21, 2019 12:54 PM
Copy Another Package View Content Review and Manage Dates	

11. Click on the Topics you copied to make sure the embedded videos and/or playlists work.

Things to Remember

For information on how to share your Kaltura media with other faculty members who don't have access to your course (for example, your DEV or Master course), see the tutorial *Sharing Kaltura Media with Other Faculty*.

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