



Creating a Mid-Point Grade Item – D2L Tutorial

This tutorial is designed for faculty who have previous experience using the Grades tool in D2L. For further information, please contact elearning@camosun.ca for assistance.

Scenario

This tutorial will cover the steps involved when you wish students to see a cumulative grade at a specific point in the term (typically the mid-point). This item can also be used to show the total of a set of grade items (for example, if multiple grade items are components of one larger item.)

Steps

1. Go to the **Grades** tool in your course, and make sure you are in the **Manage Grades** area.
2. Click the **New** button and select **Item**.

Training Course 03 Course Home My Tools Edit Course

Enter Grades **Manage Grades** Schemes Settings Help

New More Actions

Item

Category

	Type	Association	Max. Points	Weight
Assignments				40
Assignment 1	Numeric	-	20	33.33333333
Assignment 2	Numeric	-	30	33.33333333
Assignment 3	Numeric	-	25	33.33333333
Presentations				10



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3. Under **Choose a Grade Item Type**, select **Calculated**.

Manage Grades > New Item

New Item

Choose a Grade Item Type

- Numeric**
Grade users by assigning a value out of a specified total number of points.
E.g. 8/10
- Selectbox**
Grade users by selecting the grade scheme level that best matches their achievement.
E.g. "Very Good" or "B+"
- Pass/Fail**
Grade users using a simple pass/fail grade scheme.
E.g. "Pass" or "Fail"
- Formula**
Automatically grade users using a custom formula based on achievement on other grade items.
E.g. Give users who received at least 50% on all participation grade items a perfect attendance bonus.
IF{ MIN{ [P1.Percent], [P2.Percent] } < 50, 0, 1
- Calculated**
Calculate users' cumulative achievement across multiple grade items.
E.g. Midterm Grade
 $A1+A2+Q1+Q2 / \text{Total Max. Points} * 100 = 73\%$
- Text**
Provide comments in the grade book that are not calculated in the final grade.
E.g. "Course Evaluation Completed"



4. Give your Grade Item a **Name**, select other parameters as required, then under **Calculation**, select the Grade Items you wish to include in your snapshot.

The screenshot shows a 'General' tab for a 'Calculated' grade item. The 'Name' field is highlighted with a red box and contains the text 'Mid-Point Grade'. A red arrow points from this box to the 'Calculation' section, which is also highlighted with a red box. In the 'Calculation' section, the 'Grade Item to Include' checkbox is selected, and 'Assignment 1' and 'Presentation 1' are checked. The 'Can Exceed' checkbox is unchecked, and the 'Grade Scheme' is set to '-- Default Scheme -- (Percentage)'. At the bottom, there are four buttons: 'Save and Close', 'Save and New', 'Save', and 'Cancel'.

General

Type
Calculated

Name *

Mid-Point Grade

Short Name

[Show Description](#)

Grading

Can Exceed
☐

Grade Scheme
-- Default Scheme -- (Percentage)

Calculation

☐ Grade Item to Include

☐ Assignments

☒ Assignment 1

☐ Assignment 2

☐ Assignment 3

☐ Presentations

☒ Presentation 1

Save and Close **Save and New** **Save** **Cancel**



5. Scroll down, and under **Calculation Method**, select **Milestone Grade Calculation**. Then click **Save and Close**. Students will now be able to see what grade they have so far in the term.

Assignment 3

Presentations

Presentation 1

Presentation 2

Presentation 3

Quizzes

Quiz 1

Quiz 2

Participation

Final Exam

Calculation Method

☒ Milestone Grade Calculation

☐ Final Grade Calculation

Rubrics

Add Rubric

No rubrics selected.

[Create Rubric in New Window]

Display Options

Show Display Options

Save and Close

Save and New

Save

Cancel

Things to Remember

Use the **Milestone Grade Calculation** to show a student their cumulative grade in the course at one selected point (i.e., using only selected grade items). You can go back in and edit this item at any time to add more Grade Items to the calculation for students.

You can only create a **Calculated Grade Item** if your grading system is **Weighted**.



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