



## Posting and Replying to a Discussion Topic in D2L – D2L Student Tutorial

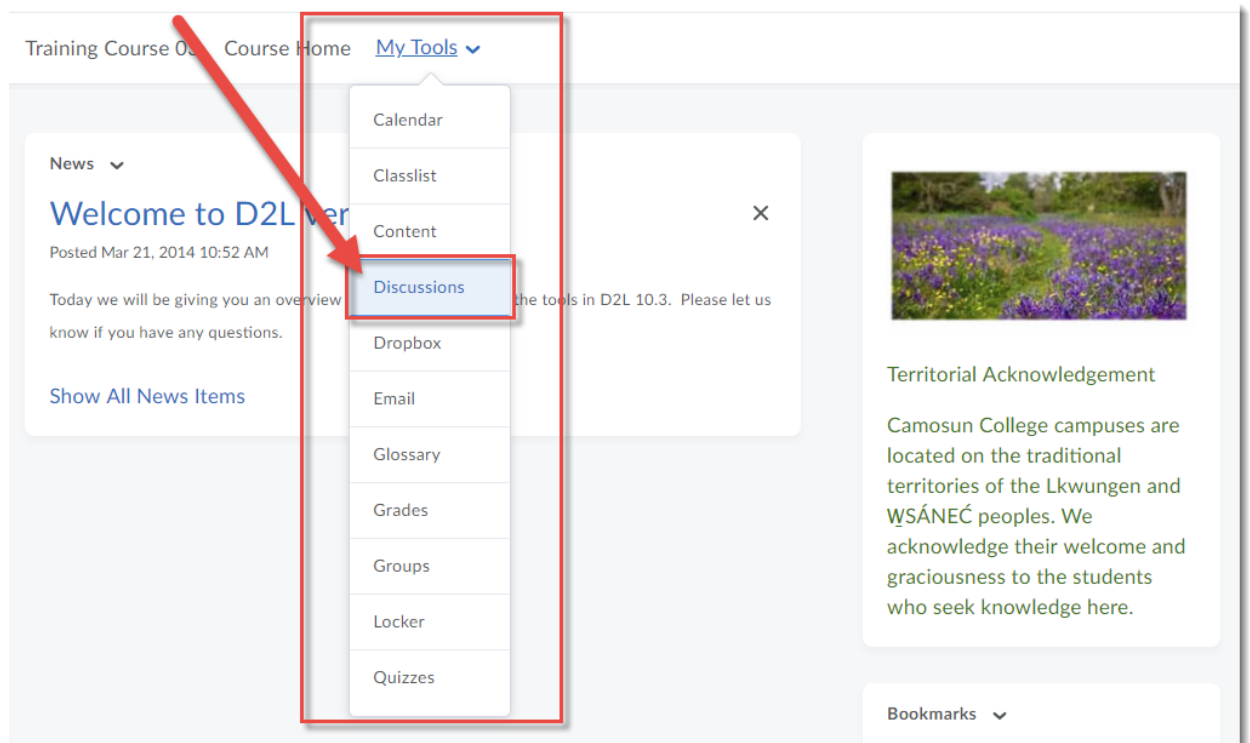
This tutorial is for students who have been asked by their instructor to use the **Discussions** tool in D2L. For further information, please contact [elearning@camosun.ca](mailto:elearning@camosun.ca) for assistance.

### Scenario

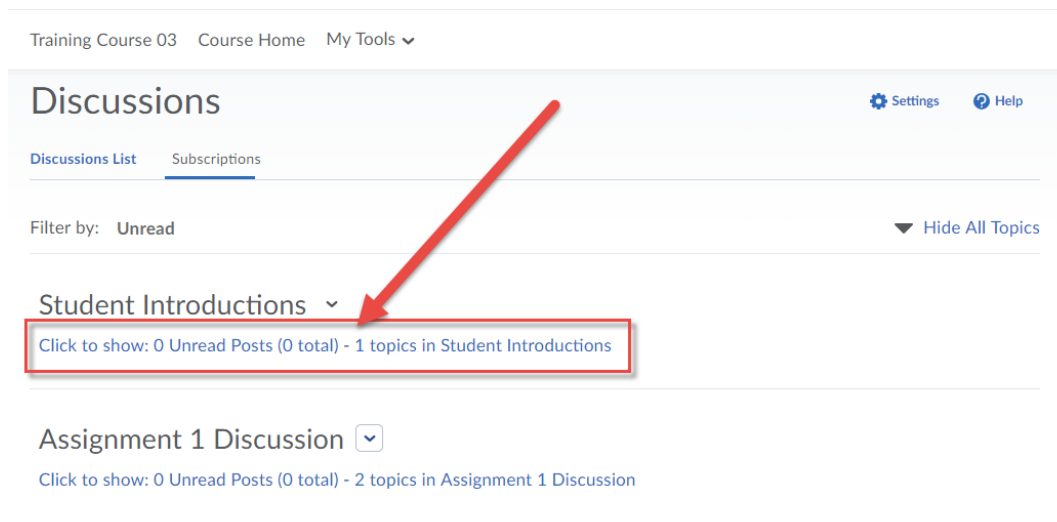
This tutorial will cover the steps involved with subscribing to a Discussion Topic so that you are emailed notifications whenever there is a post in that Topic.

### Steps

1. Go to Camosun.ca, and log into D2L. Then go to your course site.
2. Click on the Tools drop-down menu for your course, and select **Discussions**. Note that you might also find **Discussions** on the navigation bar of your course if your instructor has placed it there.

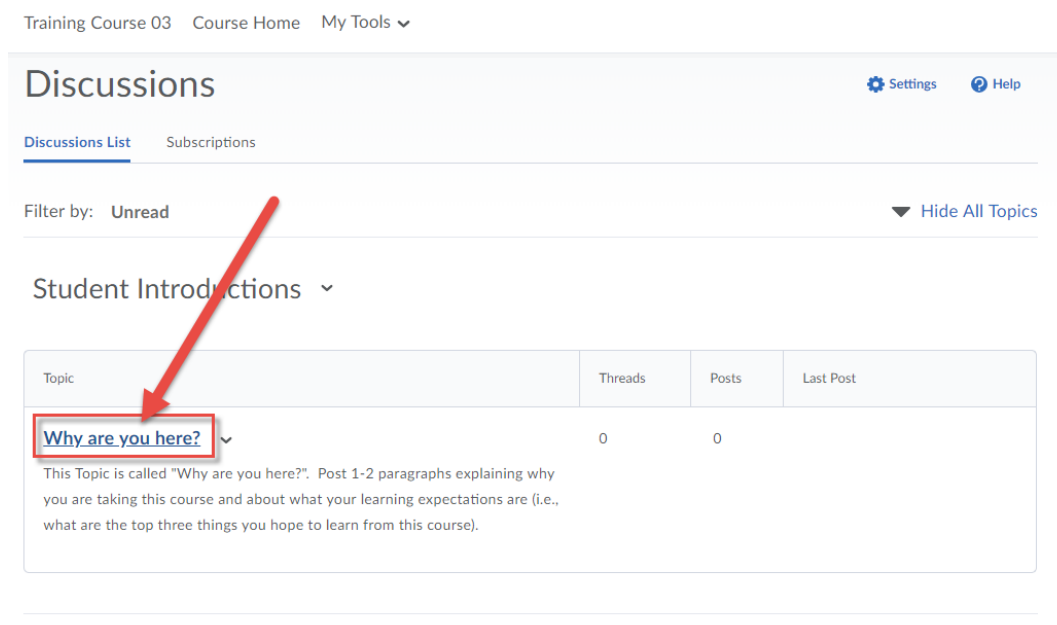


3. Click on the “Click to show...” link to see a list of the Topics in the Forum you want to post to.



The screenshot shows the 'Discussions' page for 'Training Course 03'. The 'Discussions List' tab is active. The filter is set to 'Unread'. A red arrow points to the 'Student Introductions' dropdown menu, which is highlighted with a red box. Below the dropdown, a link reads 'Click to show: 0 Unread Posts (0 total) - 1 topics in Student Introductions'. Another dropdown for 'Assignment 1 Discussion' is visible below, with a link 'Click to show: 0 Unread Posts (0 total) - 2 topics in Assignment 1 Discussion'.

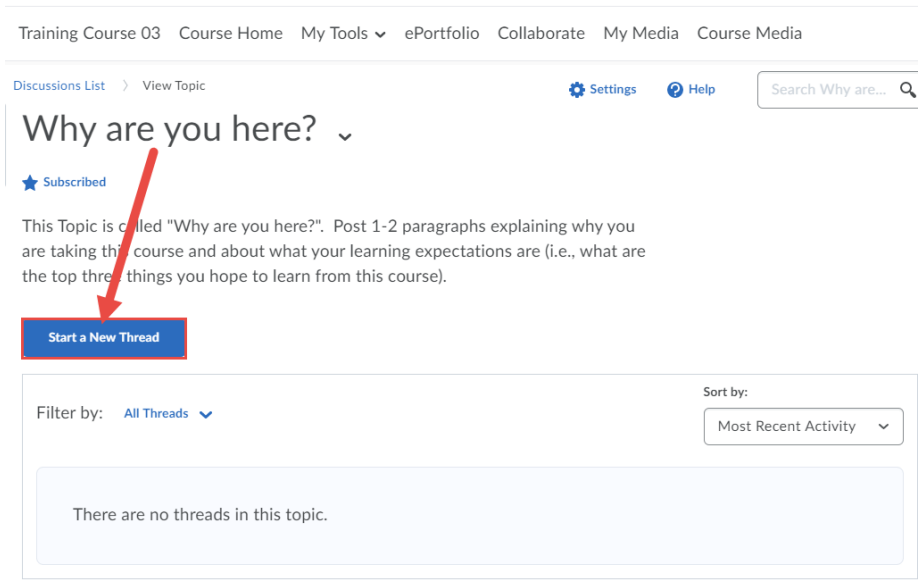
4. Click the title of the Topic you wish to post to.



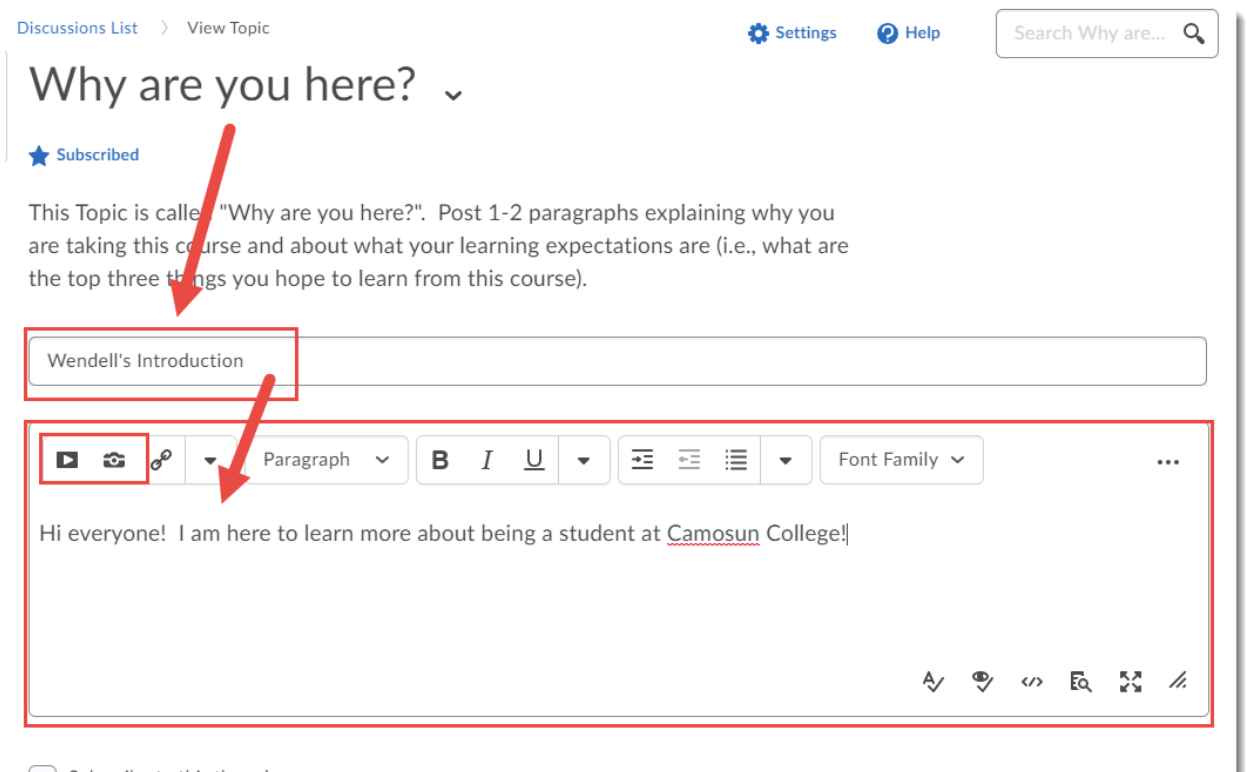
The screenshot shows the 'Discussions' page for 'Training Course 03'. The 'Discussions List' tab is active. The filter is set to 'Unread'. A red arrow points to the 'Why are you here?' topic title, which is highlighted with a red box. The topic is listed in a table with columns 'Topic', 'Threads', 'Posts', and 'Last Post'. The topic title is 'Why are you here?' with a dropdown arrow. Below the title, a description reads: 'This Topic is called "Why are you here?". Post 1-2 paragraphs explaining why you are taking this course and about what your learning expectations are (i.e., what are the top three things you hope to learn from this course).'.



5. Click **Start a New Thread**.

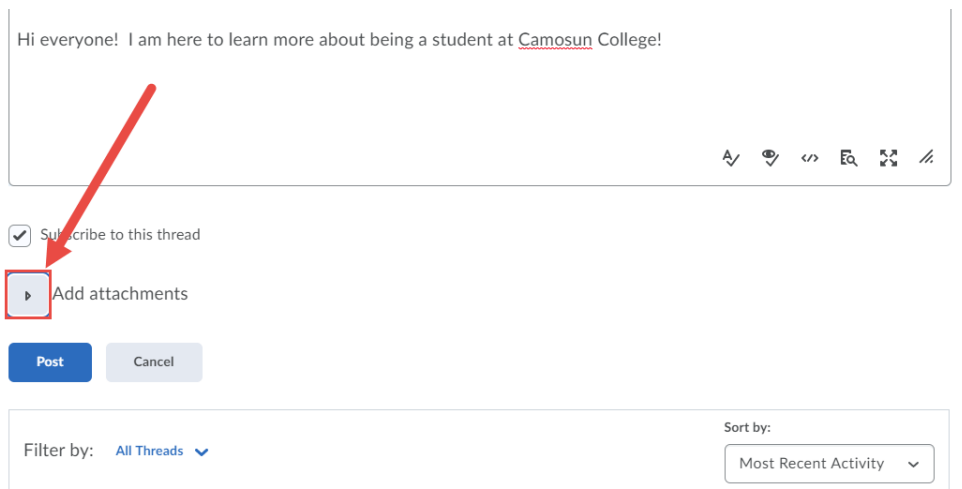


6. Give your post a **Subject** in the **Enter a subject** field – think about what will make the most sense to your instructor and fellow students because the Subject is the first thing they will see of your post. Add your post into the post box, following the instructions provided by your instructor. You can embed a video from Kaltura or YouTube by using **Insert Stuff** (the play button on the top, left) or insert an image using **Insert Image** (the camera icon at the top left).



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7. Add attachments if needed by scrolling down below the Post box, and clicking **Add attachments**.



Hi everyone! I am here to learn more about being a student at [Camosun College](#)!

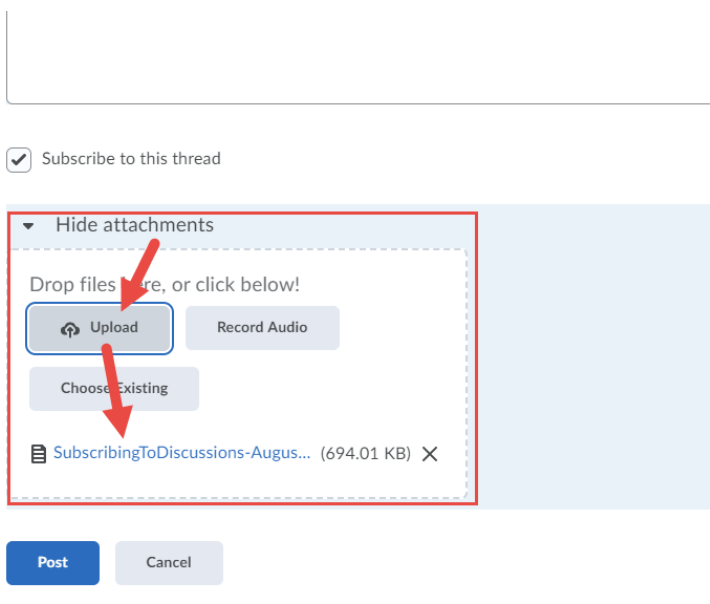
☒ Subscribe to this thread

**Add attachments**

**Post** Cancel

Filter by: [All Threads](#) Sort by: [Most Recent Activity](#)

Click **Upload**, and find the file you want to attach on your computer. It will then appear in the attachment box.



☒ Subscribe to this thread

▼ Hide attachments

Drop files here, or click below!

**Upload** Record Audio

Choose Existing

[SubscribingToDiscussions-Augus...](#) (694.01 KB) X

**Post** Cancel



8. Click **Post**.

Hi everyone! I am here to learn more about being a student at [Camosun College](#)!

☒ Subscribe to this thread

Hide attachments

Drop files here, or click below!

Upload Record Audio

Choose Existing

SubscribingToDiscussions-Augus... (694.01 KB) X

Post Cancel

9. To **Reply** to someone else's post, go back into the **Topic**, and click on the title of someone's post.

★ Subscribed

This Topic is called "Why are you here?". Post 1-2 paragraphs explaining why you are taking this course and about what your learning expectations are (i.e., what are the top three things you hope to learn from this course).

Start a New Thread

Filter by: All Threads Sort by: Most Recent Activity

1 items shown

Wendell's Introduction

Training01 Student posted Apr 2, 2020 3:41 PM ★ Subscribed

Hi everyone! I am here to learn more about being a student at Camosun College!

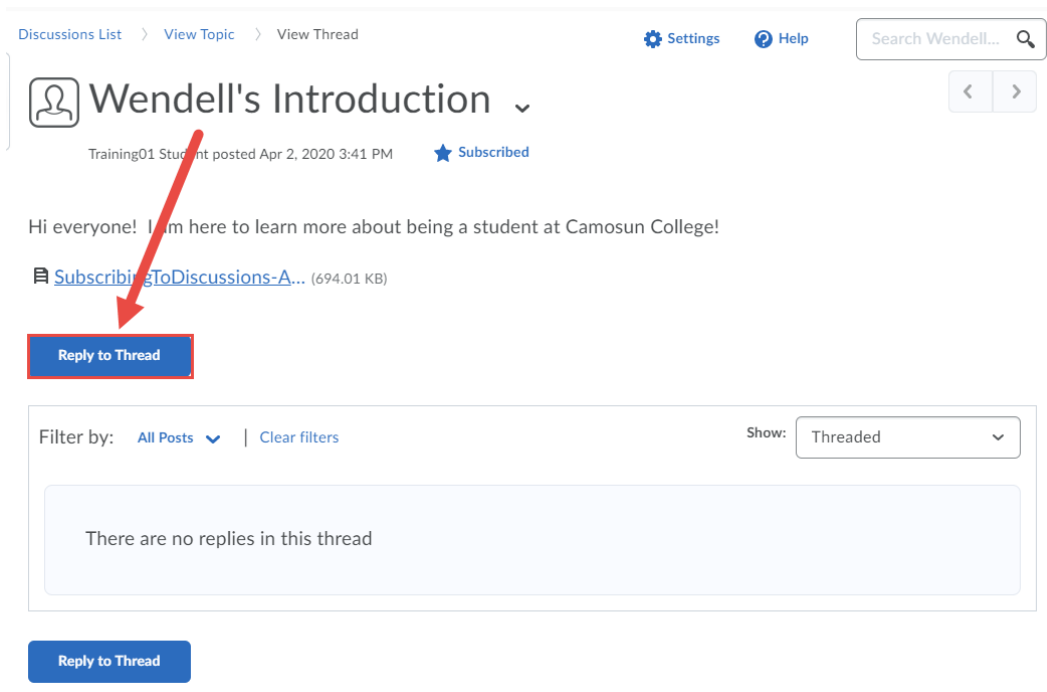
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Unread Replies Views

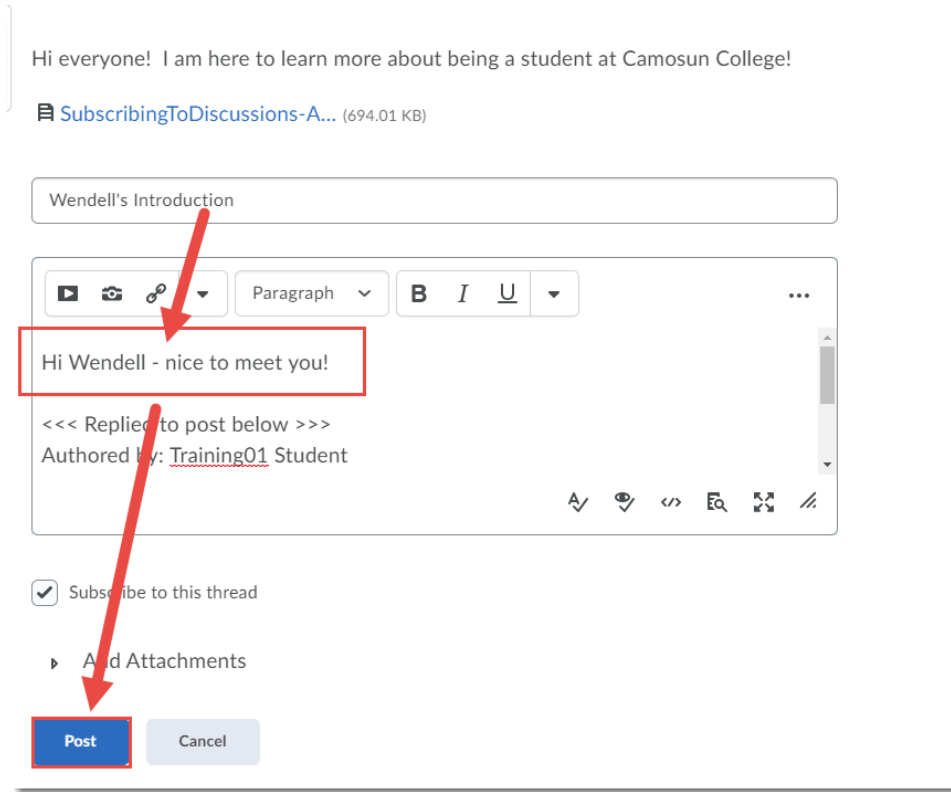


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10. Click **Reply to Thread**.



11. Write your reply message, and click Post.



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