



Releasing Quiz Marks to Attempts – D2L Tutorial

This tutorial is for faculty who have previous experience using the Quizzes tool in D2L. For further information, please contact elearning@camosun.ca for assistance.

Scenarios

This tutorial will cover the steps involved when you wish to send quiz marks to the gradebook AFTER a quiz has closed and that you have either not linked the quiz to a Grade Item, **or** that you have not enabled **Auto Export to Grades** in the **Assessment** tab.

Scenario 1: Set a Quiz to Release Marks to Attempts Immediately

1. Go to the **Quizzes** tool in your course.
2. Click the arrow next to the title of the quiz you want to release marks for, and select **Edit**.

The screenshot shows the D2L interface for 'Training Course 03'. The 'Manage Quizzes' tab is selected. Below the navigation bar, there are buttons for 'New Quiz', 'Edit Categories', and 'More Actions'. A 'View:' dropdown is set to 'By Availability'. The main table lists quizzes. The 'All About Quizzes' row is highlighted with a red box, and a red arrow points to the 'Edit' option in its dropdown menu. The 'Master Quiz' row is also visible below it.

	Current Quizzes	Published
<input type="checkbox"/>	All About Quizzes Availability: always available	-
<input type="checkbox"/>	Master Quiz Availability: always available	-



3. In the **Assessment** tab, click on the select box for **Automatic Grade**.

Training Course 03 Course Home My Tools ▾ Edit Course

Edit Quiz - All About Quizzes ▾

Properties Restrictions **Assessment** Objectives Submission Views Reports Setup

Assessment

Automatic Grade

☒ Allow attempt to be set as graded immediately upon completion ?

Grade Item

None ▾ [add grade item] ?

Auto Export to Grades

☐ Allow automatic export to grades ?

Student View Preview

5 / 5 ▾

Rubrics

Save and Close Save Cancel

4. In the Submission Views tab, click the **Default View** link.

Training Course 03 Course Home My Tools ▾ Edit Course

Edit Quiz - All About Quizzes ▾

Properties Restrictions Assessment Objectives **Submission Views** Reports Setup

Default View

The following is the submission view that will be released to users

Default View

Date: immediately

Show Questions? No

Statistics: none

Additional Views

Add Additional View



5. Scroll down, make sure the **Score** checkbox is selected, and click **Save**.

VIEW DETAILS

Show Questions?

☐ Yes

☐ Show questions answered incorrectly ?

☐ Show questions answered correctly ?

☐ Show all questions without user responses ?

☒ Show all questions with user responses ?

☐ Show question answers ?

☐ Show question score and out of score

☒ No ?

Score

☒ Show attempt score and overall attempt score ?

Statistics

☐ Show class average

☐ Show score distribution

Save Cancel

6. Click **Save and Close**.

Edit Quiz - All About Quizzes

Properties Restrictions Assessment Objectives **Submission Views** Reports Setup

Default View

The following is the submission view that will be released to users

Default View

Date: immediately

Show Question ? No

Statistics: none

Additional Views

Add Additional View

Grades and Feedback are Now Available!

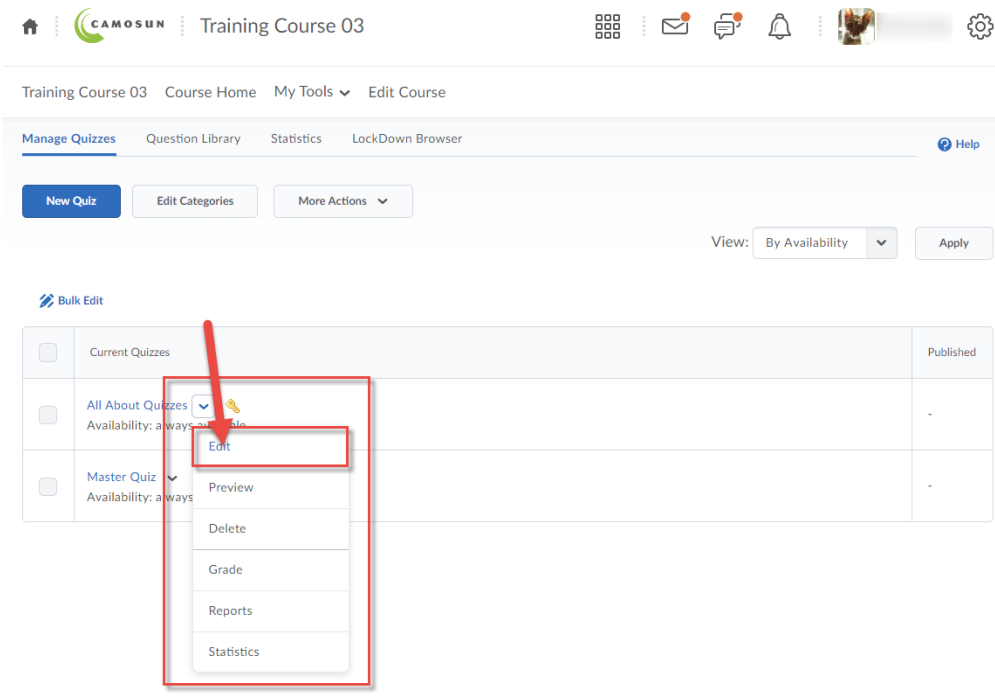
Save and Close 17, 2011 12:24 PM

Saved successfully

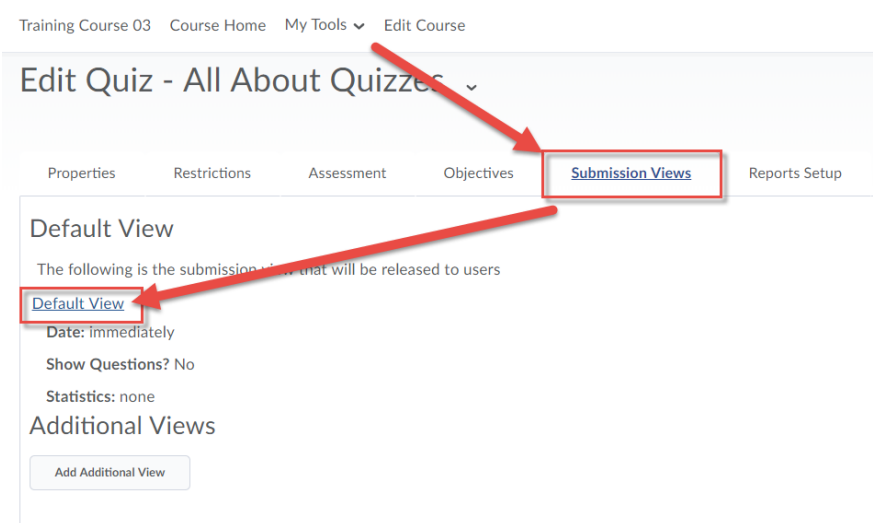


Scenario 2: Releasing Quiz Marks to attempts after the Quiz has Ended.

1. Go to the **Quizzes** tool in your course.
2. Click the arrow next to the title of the quiz you want to print, and select **Edit**.



3. Then either set a second **Submission View** to open after all students have completed the quiz, or after the quiz closes by:
 - a. In the **Submission Views** tab, click the **Default Attempt** link.



- b. Scroll down, de-select the **Score** select box, and click **Save**.

VIEW DETAILS

Show Questions?

- ☐ Yes
- ☐ Show questions answered incorrectly ?
- ☐ Show questions answered correctly ?
- ☐ Show all questions without user responses ?
- ☒ Show all questions with user responses ?
- ☐ Show question answers ?
- ☐ Show question score and out of score
- ☒ No ?

Score

- ☐ Show attempt score and overall attempt score ?

Statistics

- ☐ Show class average
- ☐ Show score distribution

Save Cancel

- c. Click **Add Additional View**.

Edit Quiz - All About Quizzes

Properties Restrictions Assessment Objectives **Submission Views** Reports Setup

Default View

The following is the submission view that will be released to users

[Default View](#)

Date: immediately

Show Questions? No

Statistics: none

Additional Views

Add Additional View



- d. Set the parameters for the additional submission view, including the date you wish students to see this submission view, and select the **Score** select box. Click **Save**.

The screenshot shows the 'View Details' form. Under 'Show Questions?', the 'Show all questions with user responses' option is selected. Under 'Score', the 'Show attempt score and overall attempt score' option is selected and highlighted with a red box. A red arrow points from this box to the 'Save' button at the bottom. The 'Statistics' section has 'Show class average' and 'Show score distribution' options, both of which are not selected.

View Details

Show Questions?

☐ Yes

☐ Show questions answered incorrectly ?

☐ Show questions answered correctly ?

☐ Show all questions without user responses ?

☒ Show all questions with user responses ?

☐ Show question answers ?

☒ Show question score and out of score

☐ No ?

Score

☒ Show attempt score and overall attempt score ?

Statistics

☐ Show class average

☐ Show score distribution

Save Cancel

- e. Click **Save and Close**.

The screenshot shows the 'Edit Quiz - All About Quizzes' interface with the 'Submission Views' tab selected. The 'Default View' section shows 'Date: immediate', 'Show Question: No', and 'Statistics: none'. The 'Additional Views' section has an 'Add Additional View' button. A red arrow points from the 'Add Additional View' button to the 'Save and Close' button at the bottom. The 'Save and Close' button is highlighted with a red box.

Edit Quiz - All About Quizzes

Properties Restrictions Assessment Objectives **Submission Views** Reports Setup

Default View

The following is the submission view that will be released to users

Default View

Date: immediate

Show Question: No

Statistics: none

Additional Views

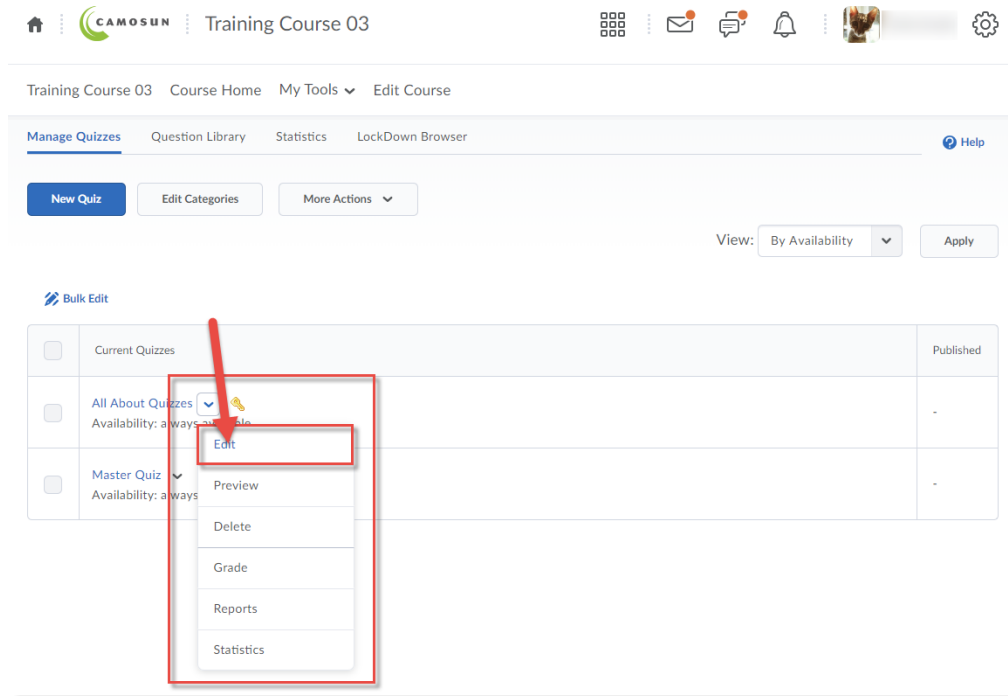
Add Additional View

☐ Grades and Feedback are Now Available!

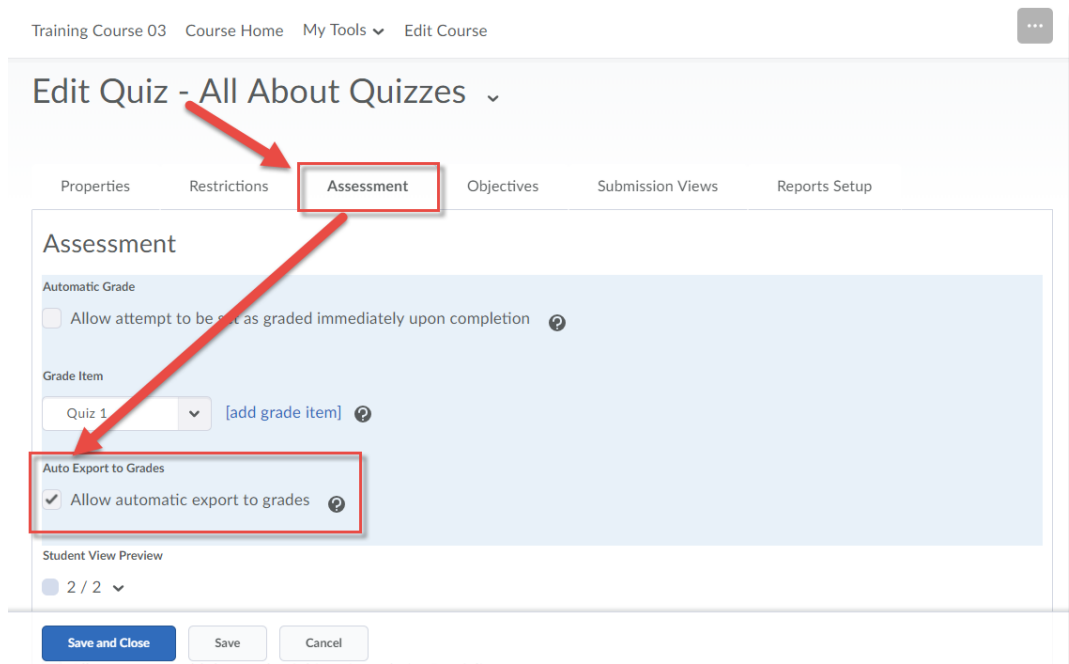
Save and Close 17, 2011 12:24 PM



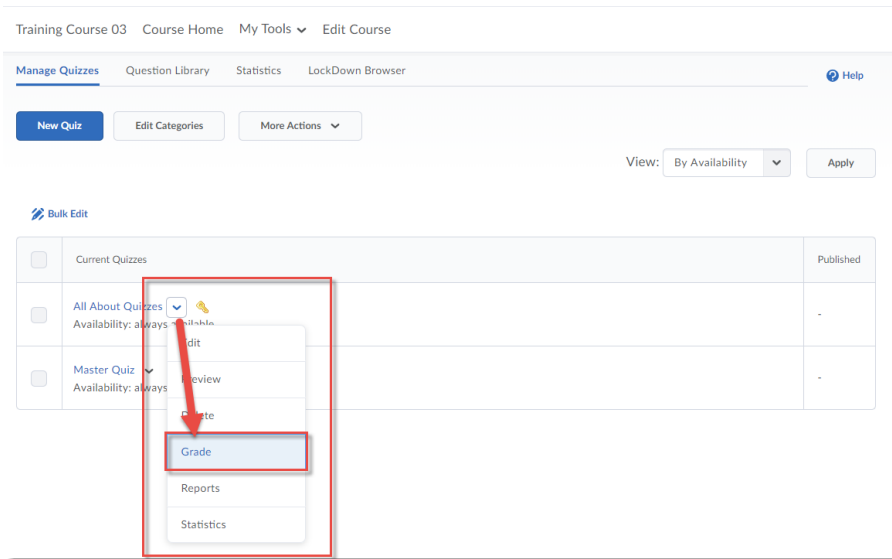
4. OR Publish the attempt marks manually after students have completed the quiz by:
- a. Click the arrow next to the title of the quiz you want to print, and select **Edit**.



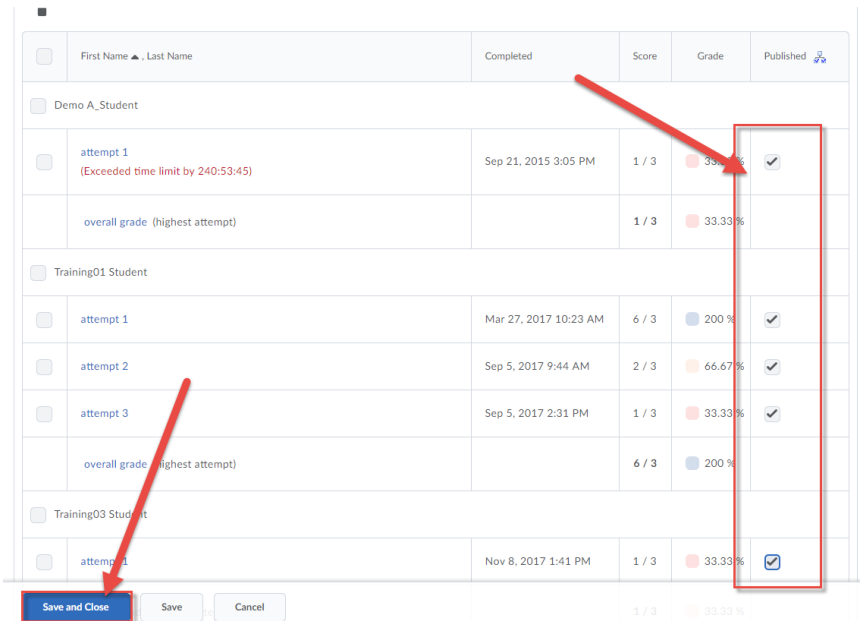
- b. Click the **Assessment** tab. Select **Auto Export to Grades**, and click **Save and Close**.



- c. Click the arrow next to the title of the quiz you want to print, and select **Grade**.



- d. Scroll down, then click the select box(es) (for the students you want to publish marks for) under **Published** in the Grade Quiz table. Click **Save and Close**.



Things to Remember

It is important to make sure you do not automatically publish marks for a quiz that has **Written Response** questions in it, as those are NOT graded by D2L – you need to go in and grade those yourself before releasing the quiz grade.



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