Importing Questions from a Publisher's Question bank into the Question Library – D2L Tutorial

This tutorial is for faculty who have previous experience using the Quizzes and Question Library tools in D2L. For further information, please contact elearning@camosun.ca for assistance.

Scenario

This tutorial will cover the steps involved with importing questions from a publisher's question bank into the Question Library in D2L so you can then edit the questions and add them to quizzes.
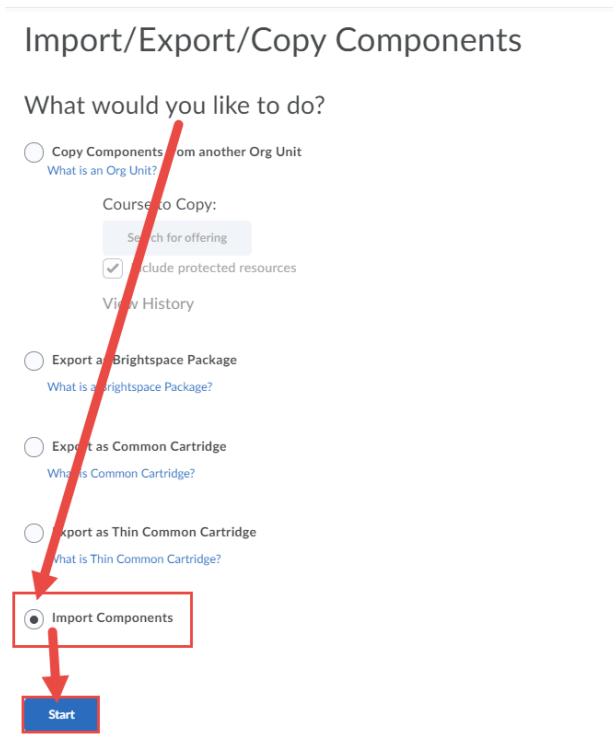
Steps

1. First, download the Desire2Learn test bank from your publisher's site. It will download as a .zip file. <mark>Don't extract the files. The .zip file is what you need to upload to D2L.</mark>

2. Go to your D2L course and click **Edit Course**.
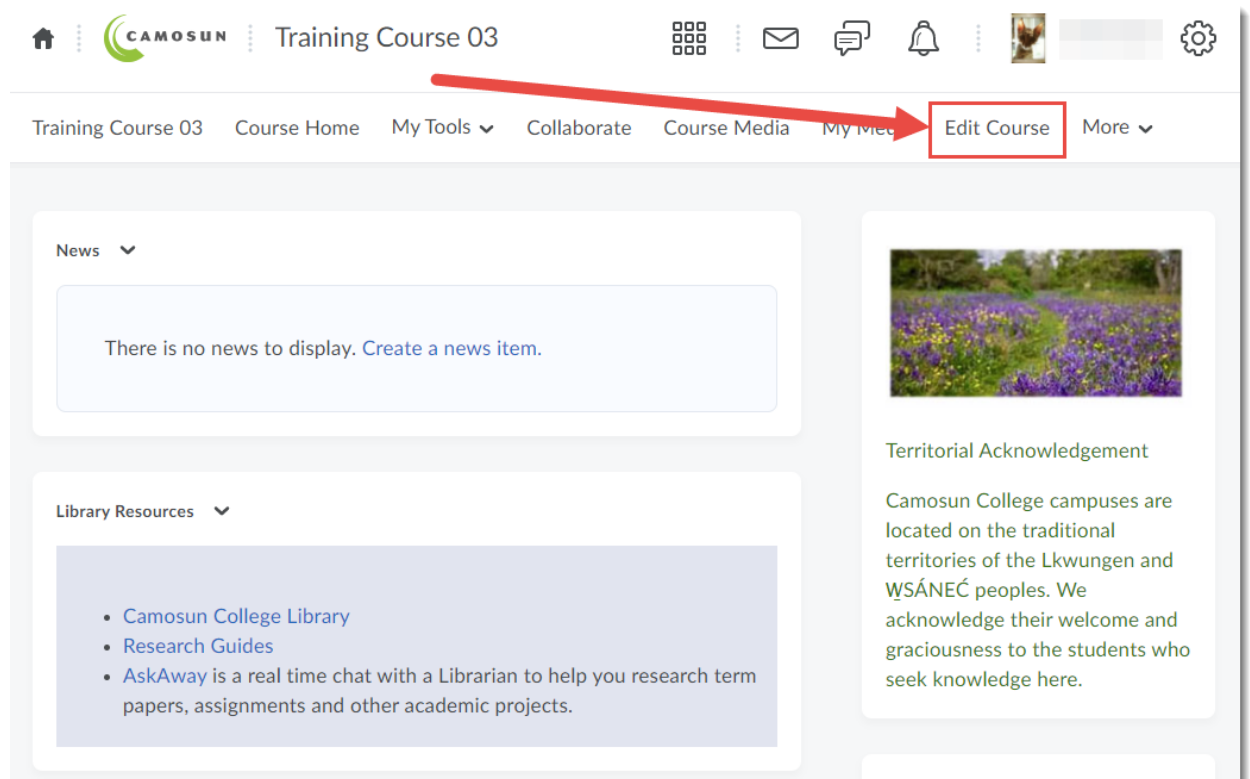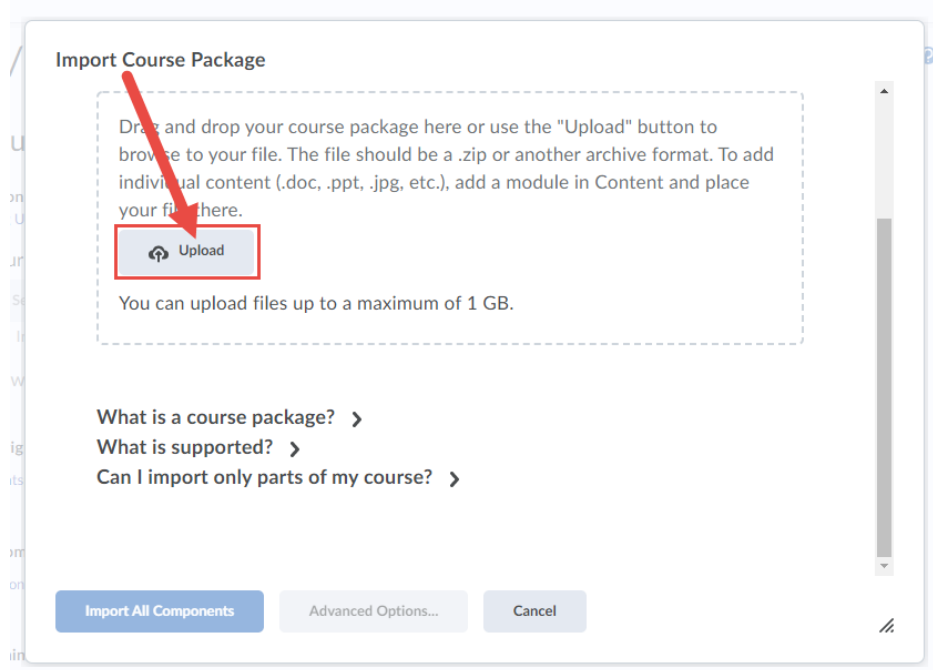
3. Click **Import/Export/Copy Components.**
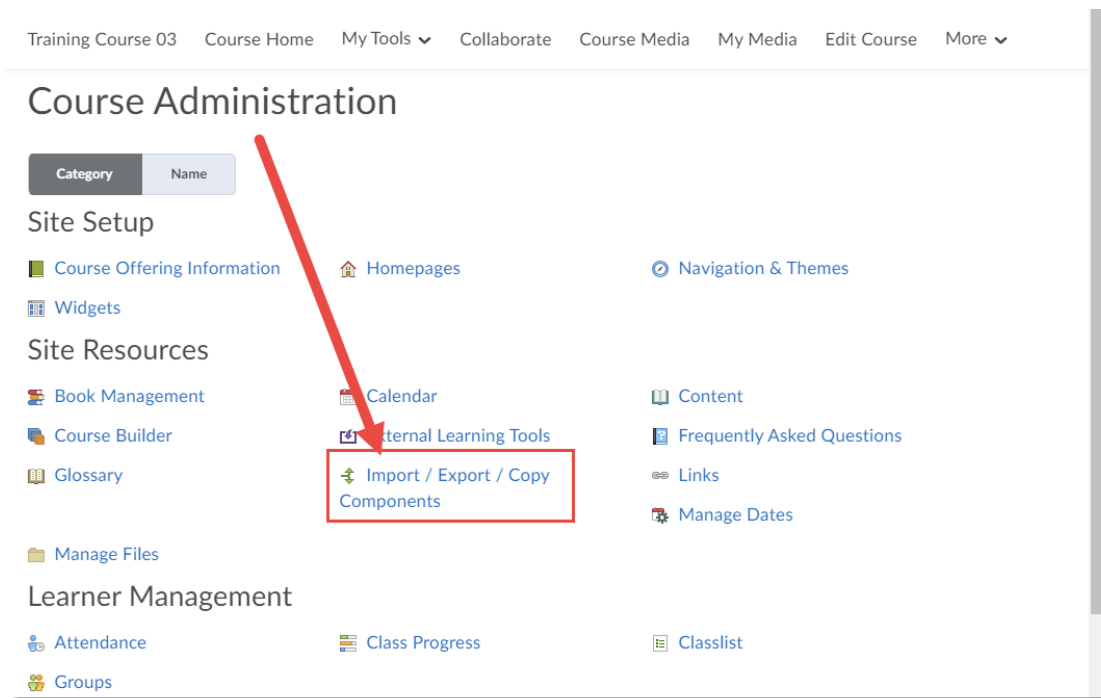
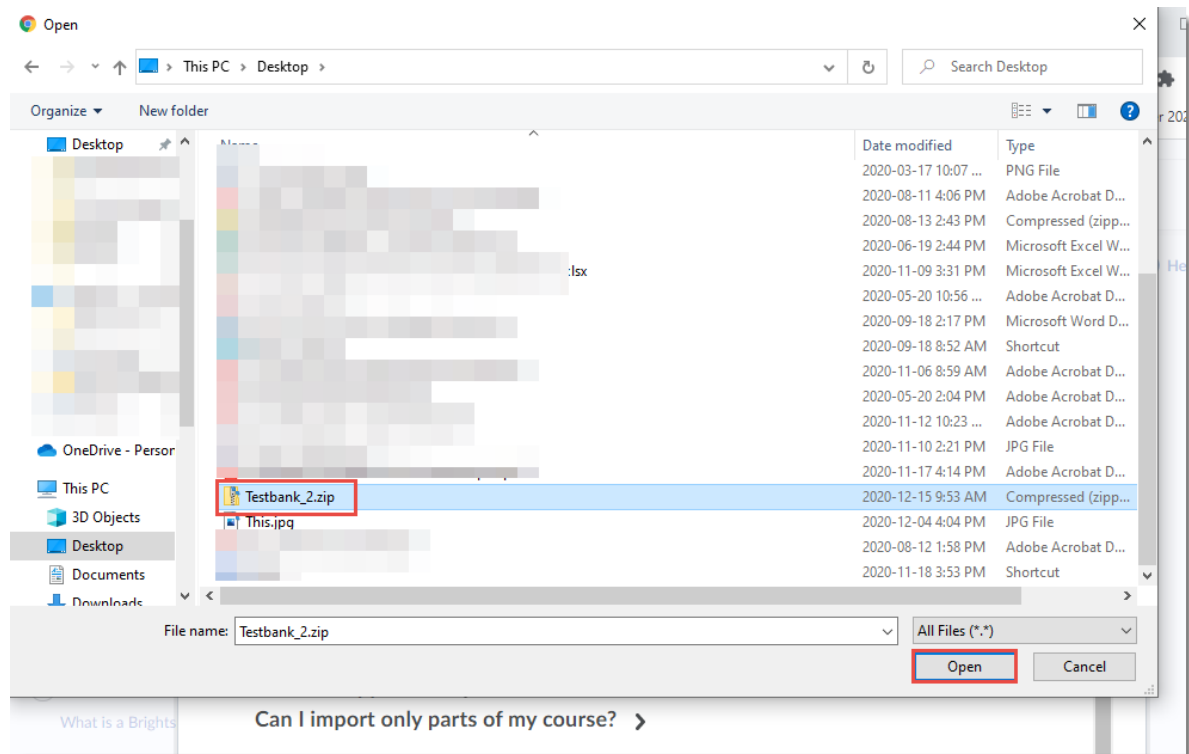4. Select **Import Components**, then click **Start**.

5. In the **Import Course Package** box, click **Upload**.

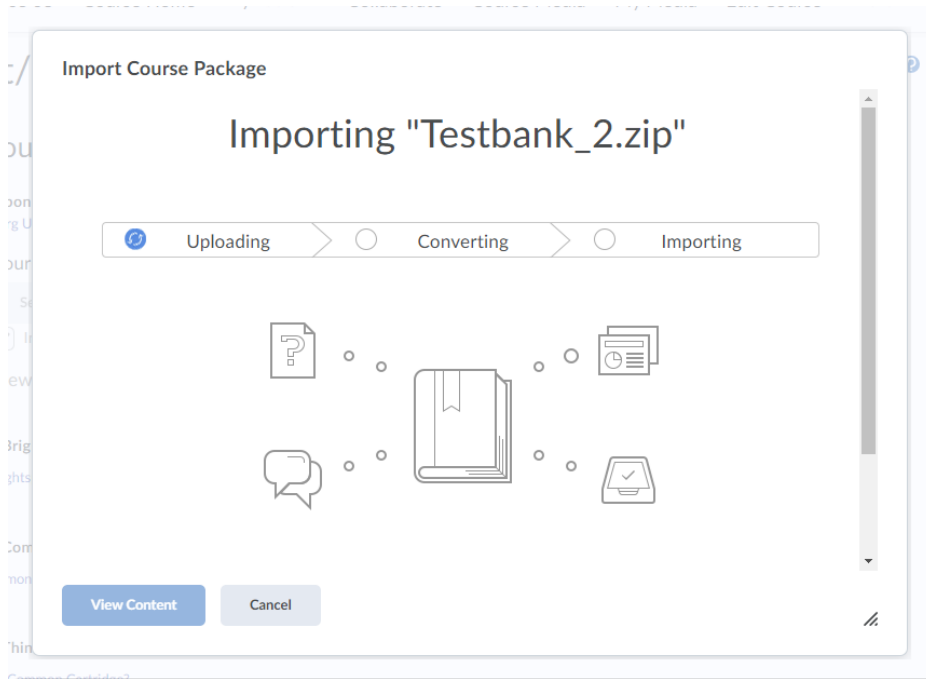6. Find and select the publisher's file on your device, and click **Open**.
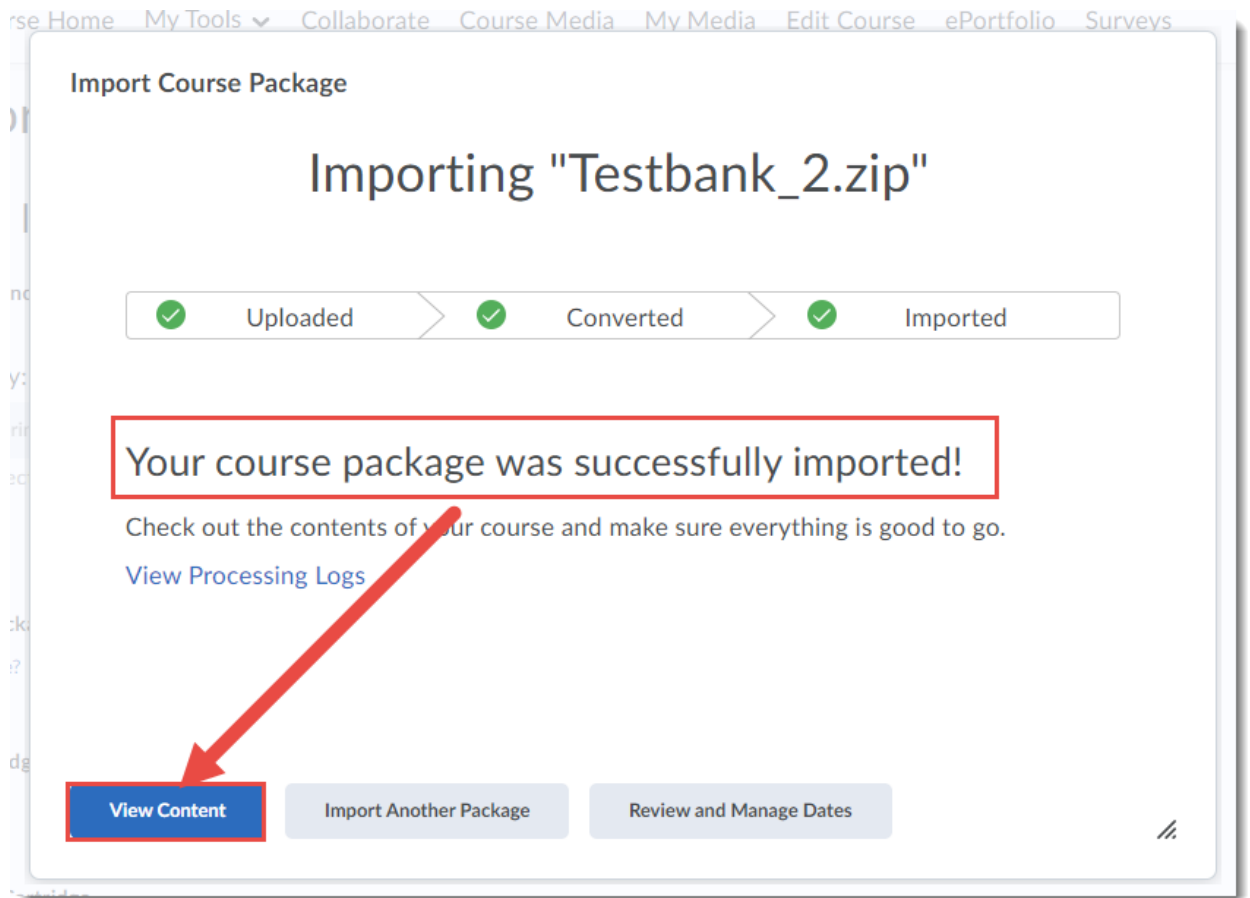
7. Your file will be listed in the Import Course Package box. Click **Import All Components** to start the import.
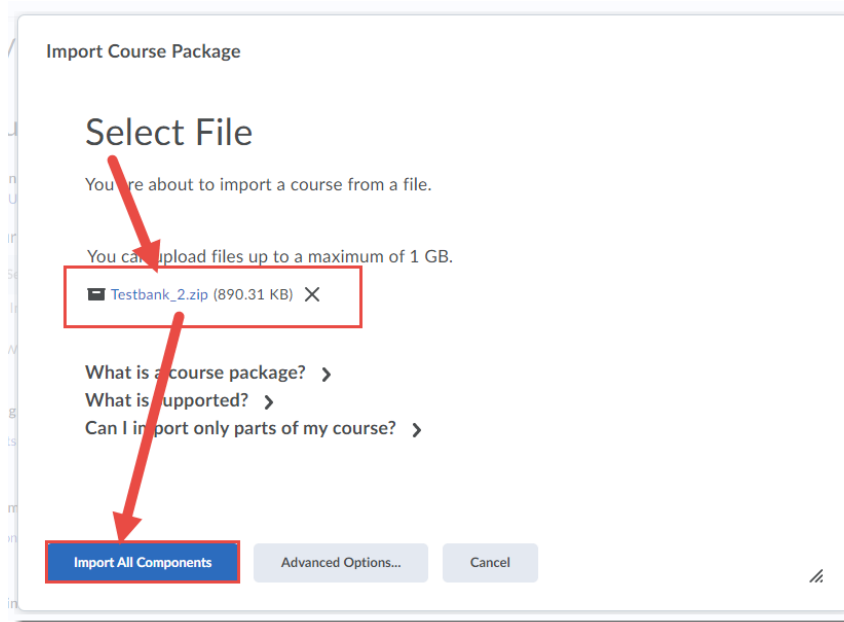
8. The test bank file will be imported.

9. When the import has been successfully completed, click **View Content** to go back to your course, then .go to the **Quizzes** tool to find the imported questions in your **Question Library**.

Things to Remember

Note that you have not created a quiz yet, you have simply imported the questions.

If this process is unsuccessful, you may need to email elearning@camosun.ca for support.