



Exempting Students from Quizzes – D2L Tutorial

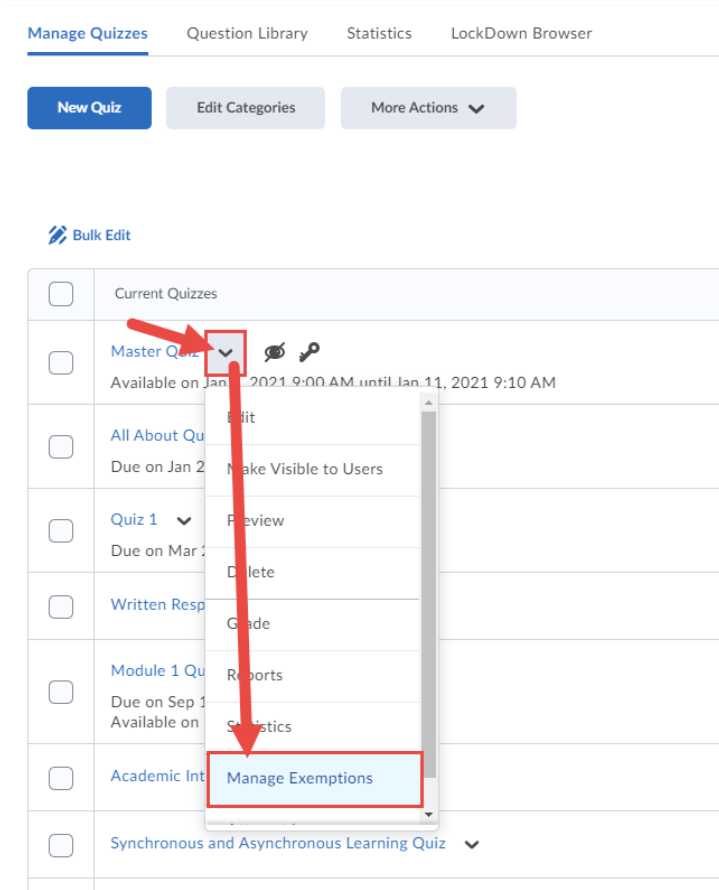
This tutorial is for faculty who have previous experience using the Quizzes tool in D2L. For further information, please contact elearning@camosun.ca for assistance.

Scenario

This tutorial will discuss how to exempt students from a quiz. This will mean the student's overall grade (assuming the Quiz is connected to a grade item) will be redistributed across the course's grade, or across a Category if the Quiz's grade is part of a Category in the Grades tool.

Steps

1. Go to the **Quizzes** tool in your course.
2. Select **Manage Exemptions**.



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3. Select the student(s) you wish to be exempted from the Quiz and click **Exempt**.

Exempt from Master Quiz ×

Exempt Unexempt

Exemptions: 0

<input type="checkbox"/>	Display Name	Org Defined Id	Exempt Status
<input checked="" type="checkbox"/>	Student, Training01	training.student01	
<input type="checkbox"/>	Student, Training02	training.student02	
<input type="checkbox"/>	Student, Training03	training.student03	
<input type="checkbox"/>	Student, Training04	training_four	

Exempt Unexempt

4. The student(s) will now see that they are **Exempted** from the Quiz. They will also show as **Exempt** in the related Grade Item in the Grades tool (in Enter Grades). And if you delete their exemption from the Grades tool, that “unexemption” will also show up in the Quizzes tool (in other words, the Grades tool and Quizzes tool talk to each other with regards to exemptions!)

Student View:

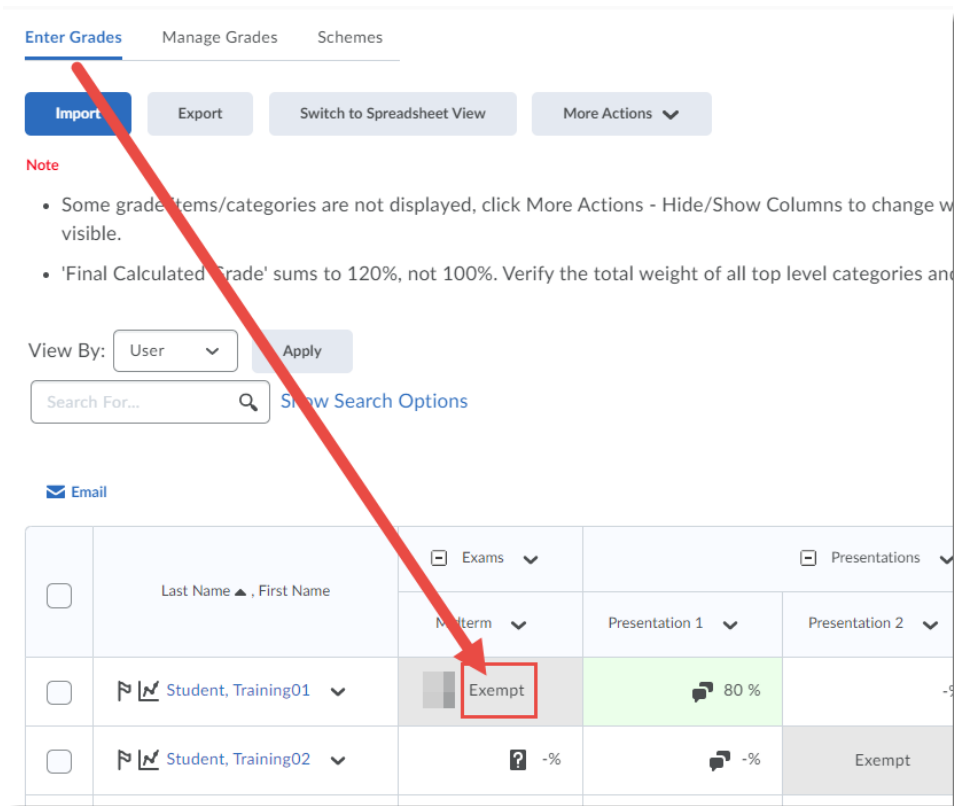
Quiz List Help

Current Quizzes	Evaluation Status	Attempts
Master Quiz (exempted) ▼ 🔑		2 / 3
All About Quizzes ▼ Due on Jan 23, 2020 3:00 PM	Feedback: On Attempt	4 / unlimited
Quiz 1 ▼ Due on Mar 20, 2020 10:50 PM		0 / 1



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Instructors view of the **Enter Grades** area. In this case, the Midterm component of the student's grade will be distributed evenly through the entire gradebook (you can NOT automatically apply this grade to a specific individual grade item unless the exempted grade item and the second grade item are in the same **Category** in the gradebook.)



The screenshot shows the 'Enter Grades' interface with tabs for 'Enter Grades', 'Manage Grades', and 'Schemes'. Below the tabs are buttons for 'Import', 'Export', 'Switch to Spreadsheet View', and 'More Actions'. A 'Note' section contains two bullet points. Below the note is a 'View By' dropdown set to 'User' and an 'Apply' button. A search bar is also present. The main area is a table with columns for 'Email', 'Last Name, First Name', 'Exams', 'Presentations', and 'Midterm'. The 'Midterm' column has a dropdown menu with 'Exempt' selected. The table shows two students: 'Student, Training01' and 'Student, Training02'. The first student has a grade of '80 %' in the 'Midterm' column, and the second student has a grade of '-%' in the 'Midterm' column. A red arrow points from the 'Import' button to the 'Exempt' button in the 'Midterm' column.

Email	Last Name ▲, First Name	Exams	Presentations
		Midterm	Presentation 1, Presentation 2
<input type="checkbox"/>	Student, Training01	Exempt	80 %
<input type="checkbox"/>	Student, Training02	-%	Exempt

Things to Remember

You can also exempt a student from any grade item through the Grades tool. See the tutorial *Exempting Students from Grade Items* for more information.



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