Introducing "Ally" *(and alternative formats for Course Content)*

We are pleased to introduce you to **Ally**, a tool now available in the **Content** section of every D2L course. Using **Ally**, you can access and download alternative formats of the text-based files your instructor has uploaded to Content.

*Where do I find **Ally**? And what will **Ally** do for me?*

Ally's support is available in the **Content** section of D2L courses. Beside every Word, PowerPoint, PDF, or HTML file your instructor adds to the Course Content, you will find a link to a menu of alternative formats for that file: [A↓].

Ally can only provide alternative formats for files that have been uploaded to Content; it cannot create alternative formats of content on external websites that are linked from the Content.

The Alternative Formats menu includes options for such formats as HTML (web page), MP3 (audio file), ePub (for e-readers), or Tagged PDF. The menu of available Alternative Formats will vary, depending on what type of file the original is.

For example, the alternative formats for a Word document include the following options:

1. **Tagged PDF**.
   "Tagging" means components of the file (e.g. headings, bullets, form-fields, etc.) are clearly labelled as such and will be identified by assistive technologies like screen-readers.
2. **HTML**.
   Provides a web-based version of the document for easier access on mobile devices.
3. **ePub**.
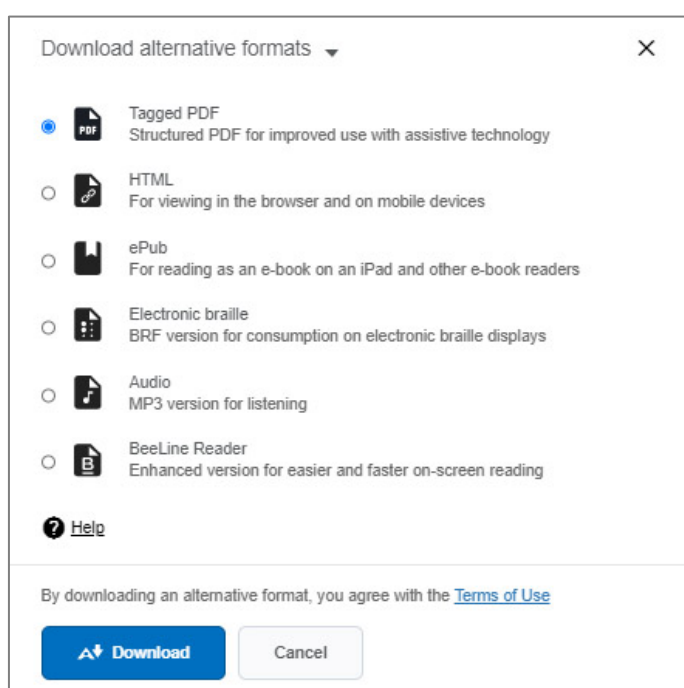   A format designed for access on e-book readers.
4. **Electronic braille**.
   Also known as "refreshable braille"
5. **Audio**.
   Download the text material as an MP3 (audio) file for off-line listening.
6. **BeeLine Reader**.
   Adds colour at start/end of lines to guide reader's eyes through text more easily.

Download alternative formats ▾   ✕

○ Tagged PDF
   Structured PDF for improved use with assistive technology

○ HTML
   For viewing in the browser and on mobile devices

○ ePub
   For reading as an e-book on an iPad and other e-book readers

○ Electronic braille
   BRF version for consumption on electronic braille displays

○ Audio
   MP3 version for listening

○ BeeLine Reader
   Enhanced version for easier and faster on-screen reading

❓ Help

By downloading an alternative format, you agree with the Terms of Use

[A↓ Download]   [Cancel]

*Do I have to use **Ally**?*

You are not obliged or required to use **Ally** at all. We have introduced this tool in order to provide more options for students to access course content, when they need or would prefer an alternative format to the original file.

If you do choose to download an alternative format of a file, you are expected to follow the posted **Terms of Use** (*which you will find at the bottom of the list of available Alternative*

Formats for a selected file). These Terms are primarily related to copyright and Canadian Copyright laws apply to any of the Alternative Formats you choose.

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