



## Adding Audio Feedback to Assignments (New Experience) – D2L Tutorial

This tutorial is for faculty who have previous experience using the Assignments tool in D2L. For further information or assistance, go to our [Team Dynamix Support portal](#) and click the appropriate Category to submit a ticket.

### Scenario

This tutorial will cover the steps involved when you wish to add audio feedback when grading student submissions for an Assignment.

### Steps

1. Go to the **Assignments** tool in your course.
2. Click on the title of the Assignment you wish to see submissions for.

Training Course 03 Course Home My Tools Edit Course Accessibility Report Collaborate Course Media My Media

### Assignments

New Assignment Edit Categories More Actions

Bulk Edit

	Folder	New Submissions	Completed	Evaluated	Feedback Published	Due Date
No Category						
<input type="checkbox"/>	Assignment 1	1	3/4	2/4	2/4	
<input type="checkbox"/>	Assignment 2		3/4	3/4	3/4	
<input type="checkbox"/>	Assignment 3	1	3/4	4/4	0/4	
<input type="checkbox"/>	Text submission assignment	3	2/4	0/4	0/4	
<input type="checkbox"/>	On-Paper Submission - manually by learner	1	1/4	0/4	0/4	
<input type="checkbox"/>	Test Assignment Interface		0/4	0/4	0/4	



3. In the **Folder Submissions** area, click on the **Evaluate** link for the student in the table whose submission you wish to grade.

Assignments > Assignment 1 > Folder Submissions

## Assignment 1 - Folder Submissions

Edit Folder   Email Users Without Submissions   Add Feedback Files   Submission Log   Manage Exemptions

Users   Submissions

View By: User   Apply

Search For...   Show Search Options

Download   Email   Mark as Read   Mark as Unread   Delete   Publish Feedback

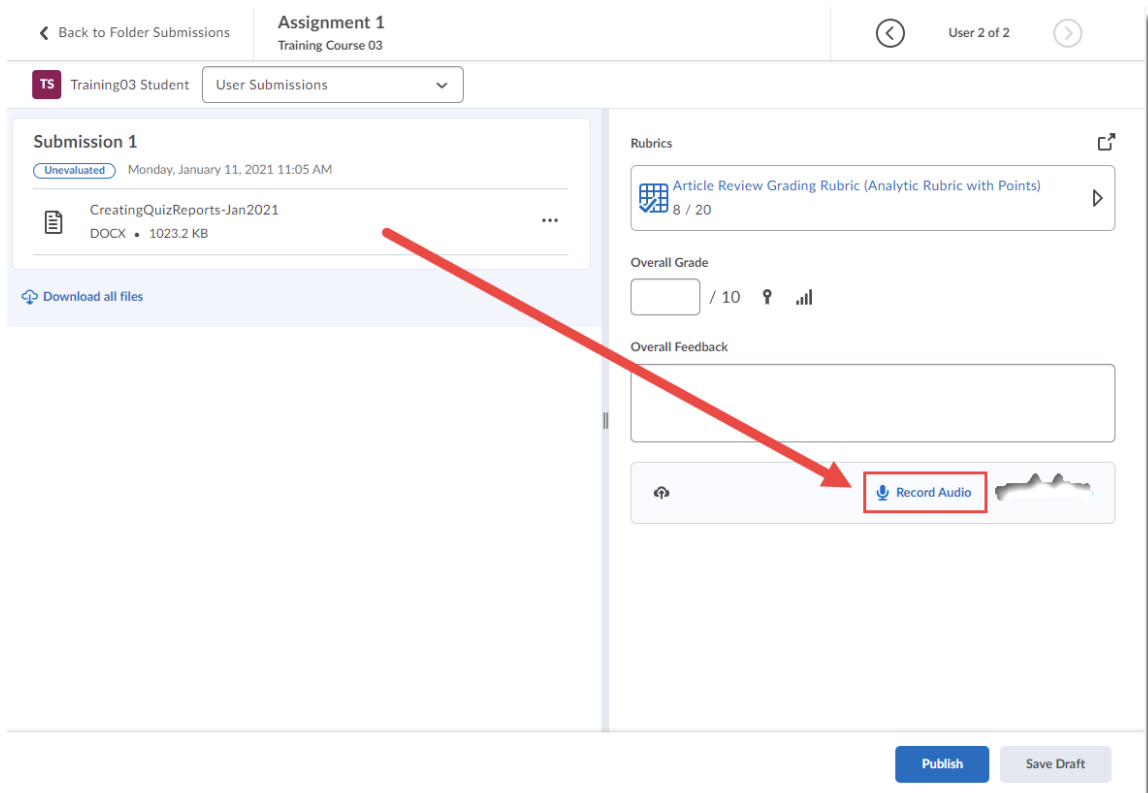
<input type="checkbox"/>	Last Name ▲, First Name	Submission Date	Delete
<input type="checkbox"/>	Student, Training02	Published: Jan 11, 2021 3:53 PM Feedback Read: Jan 11, 2021 3:54 PM	
	<a href="#">CreatingQuestionsQuestionLibrary-August2020.docx</a> (399.16 KB)	Jan 11, 2021 11:04 AM	
<input type="checkbox"/>	Student, Training03		Evaluate
	<a href="#">CreatingQuizReports-Jan2021.docx</a> (1023.25 KB)	Jan 11, 2021 11:05 AM	

20 per page

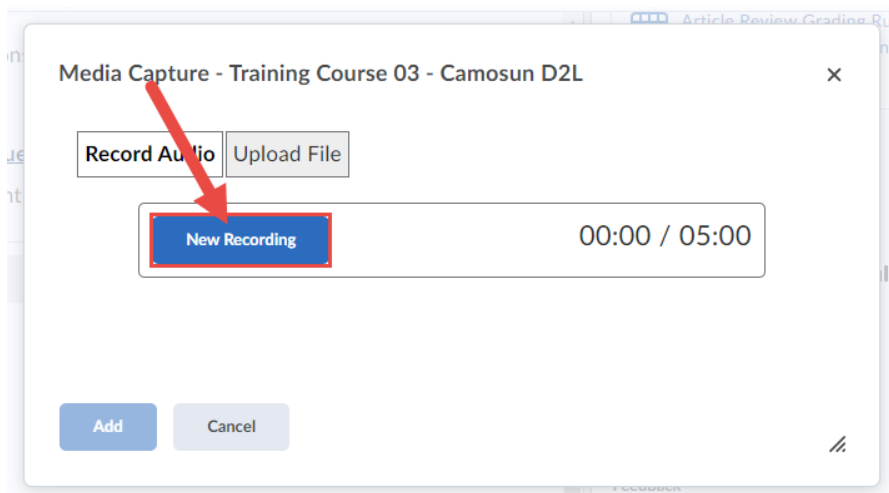


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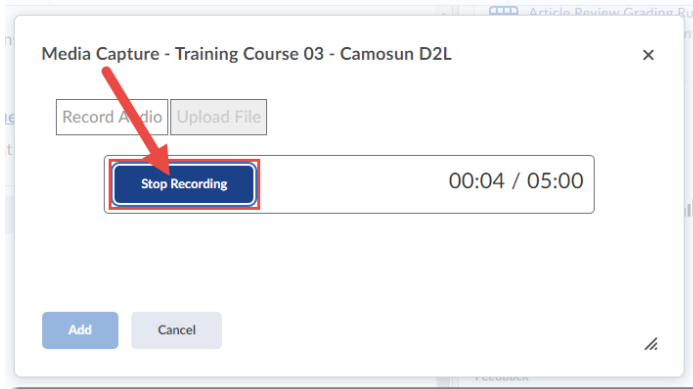
4. In the **Evaluate Submissions** area, in the right-hand panel, click **Record Audio**.



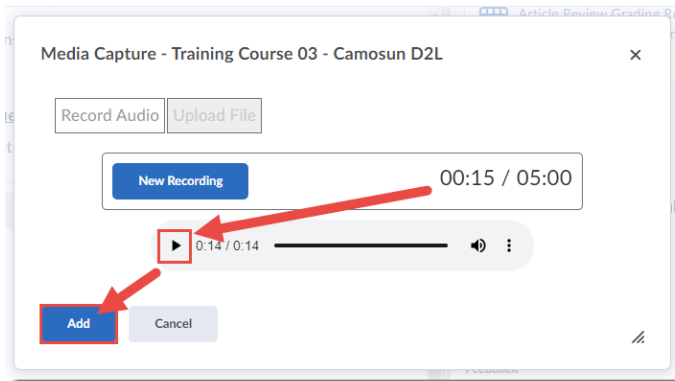
5. Make sure you have a microphone attached to your device, then in the **Media Capture** pop-up box, click **New Recording** (note that you also have the option to Upload a File from your device rather than recording it in the Assignments tool.) You can record for up to 5 minutes.



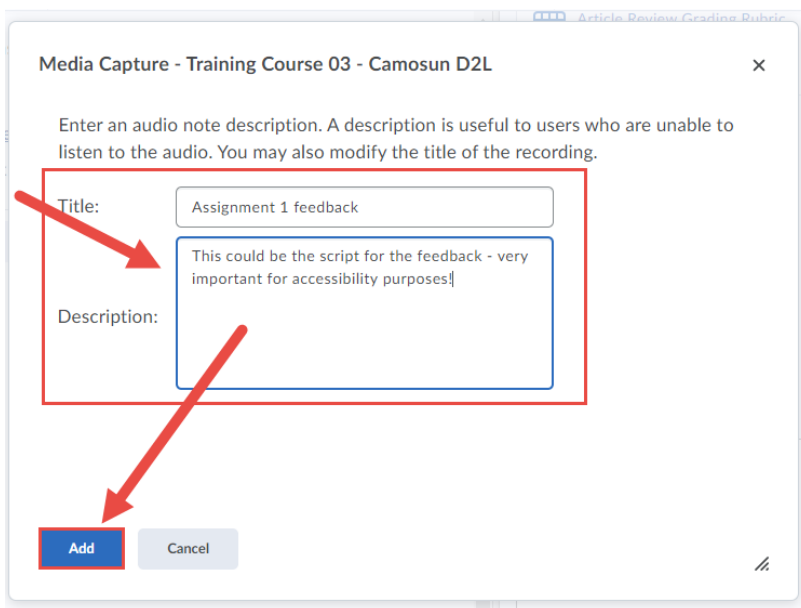
- Talk into your microphone, and when you have finished, click Stop Recording.



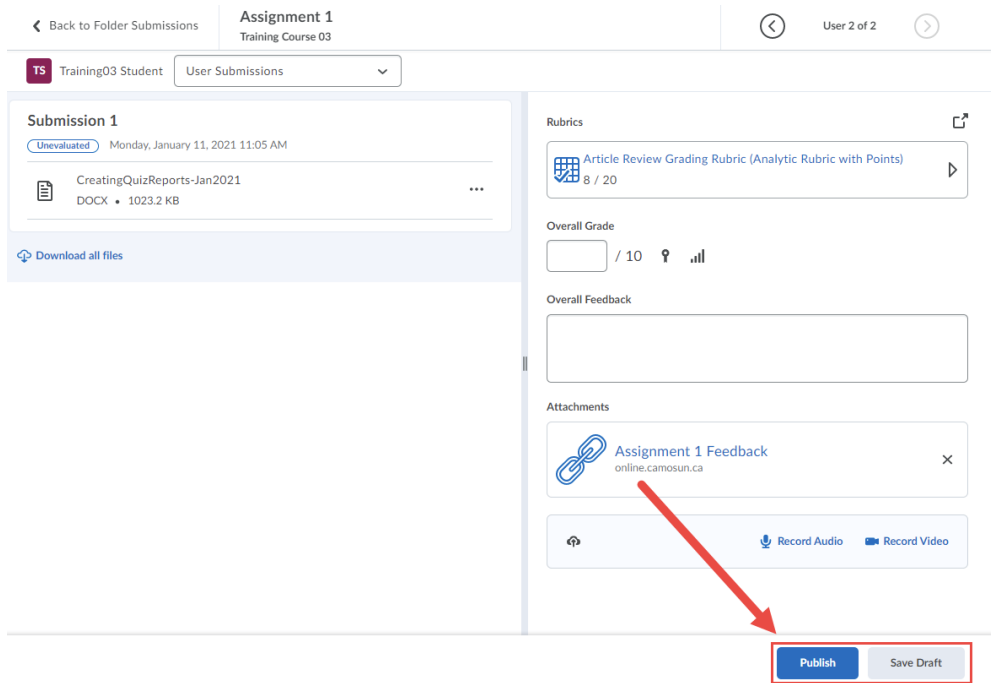
- Review your recording by clicking **Play** (arrow). Click **Add** when you are done.



- Give your file a Title and a description, and click **Add**.

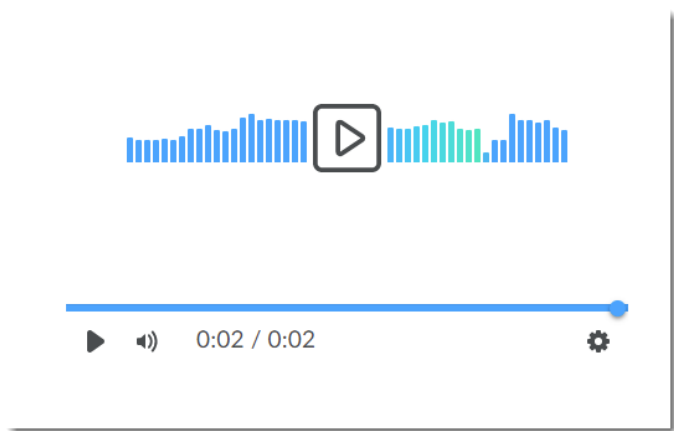
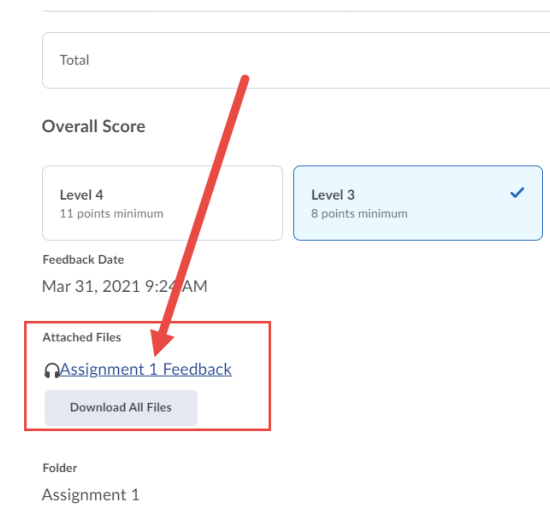


9. Your audio feedback link will now appear under the **Overall Feedback** box. Click **Publish** or **Save Draft**, and move on to grade the next student.



## Things to Remember

**Record Audio** adds an HTML file as an attachment to the **Overall Feedback**. If you would like students to be able to play feedback right in their Feedback area, you will need to upload an audio feedback file to Kaltura and then embed it (using **Insert Stuff**) into the **Overall Feedback** box. If you do use the **Record Audio** function, students click the **Feedback** link in the Assignments area, then scroll down to the **Attached Files** area to click on the feedback link. It will open in a browser and allow them to play the feedback file.



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