Adding Kaltura Media from one D2L Course Media Gallery to Another D2L Course– Kaltura Tutorial

This tutorial is designed for faculty who have previous experience using D2L, who have uploaded media to **My Media** in D2L and shared to a **Course Media** gallery in a Master or DEV course site. For further information or assistance, go to our Team Dynamix Support portal and click the appropriate Category to submit a ticket.
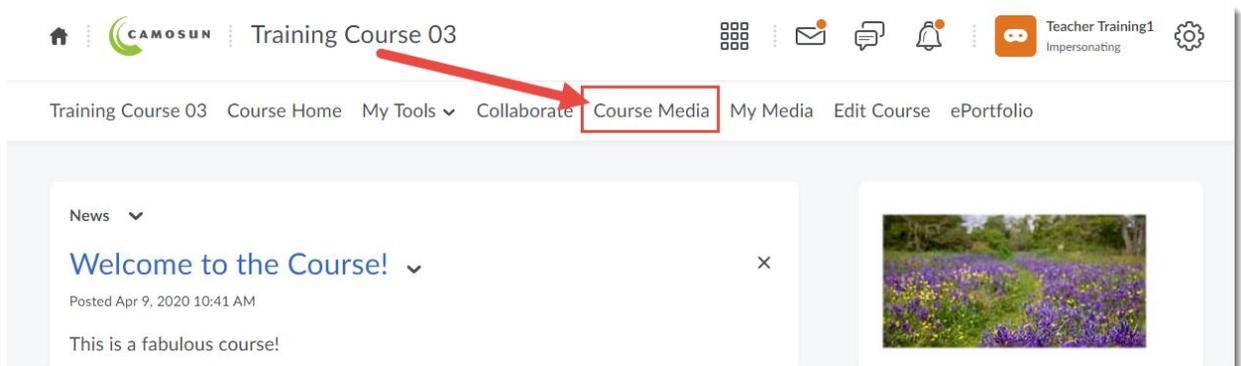
Scenarios

This tutorial will cover the steps involved when you wish to copy Kaltura media from one D2L course's **Course Media** gallery to another D2L course, either to its **Course Media** gallery, or to an HTML editor, for example in Content.
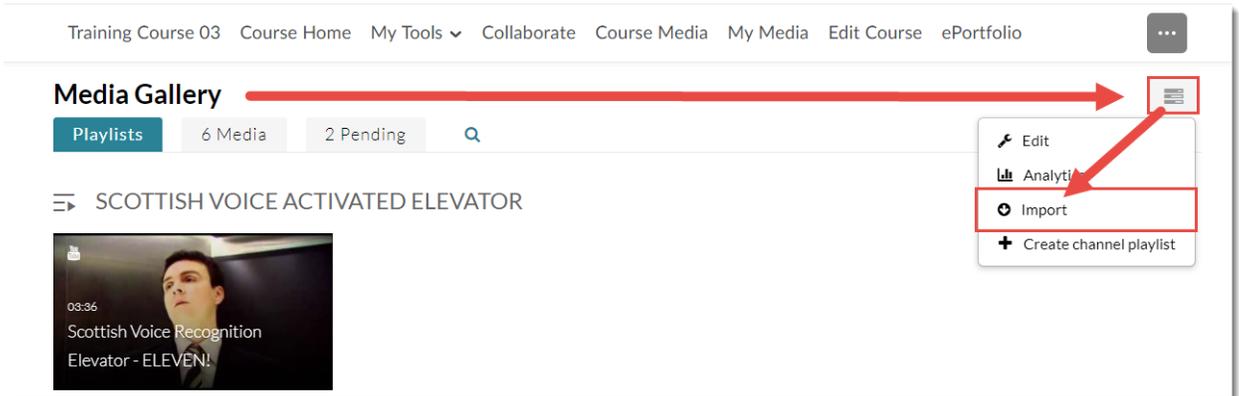
Note that if you **Copy All Components** from a DEV or Master to another D2L course, everything will copy except for the **Course Media** gallery, because it is specific to *an individual* D2L course site. Therefore, you will need to add the **Course Media** link on your course navbar, and either share media to it from your **My Media** (which remains intact no matter which course you are working in), or follow the steps in this tutorial to Import media from one **Course Media** gallery to another.

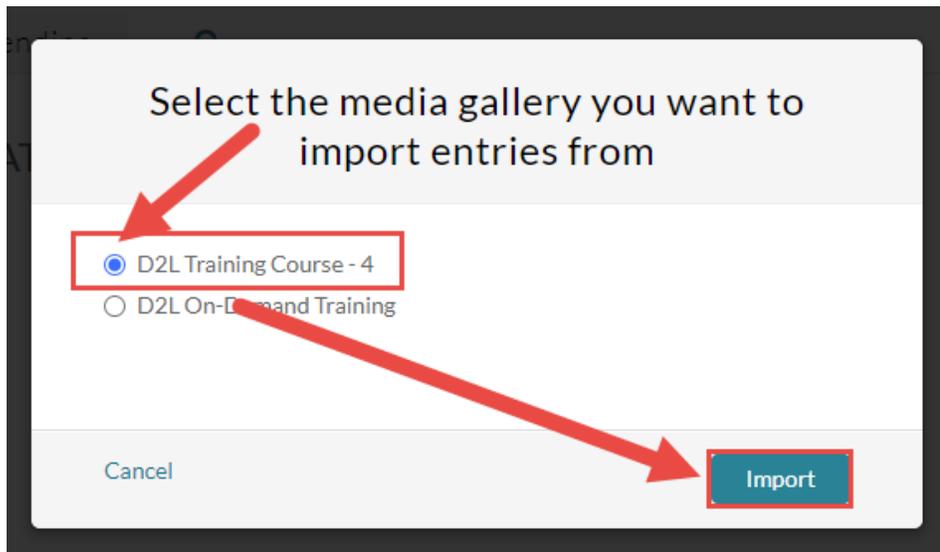## Steps to Import Entire Course Media Gallery

1. Go to the course in D2L you wish to share media TO.
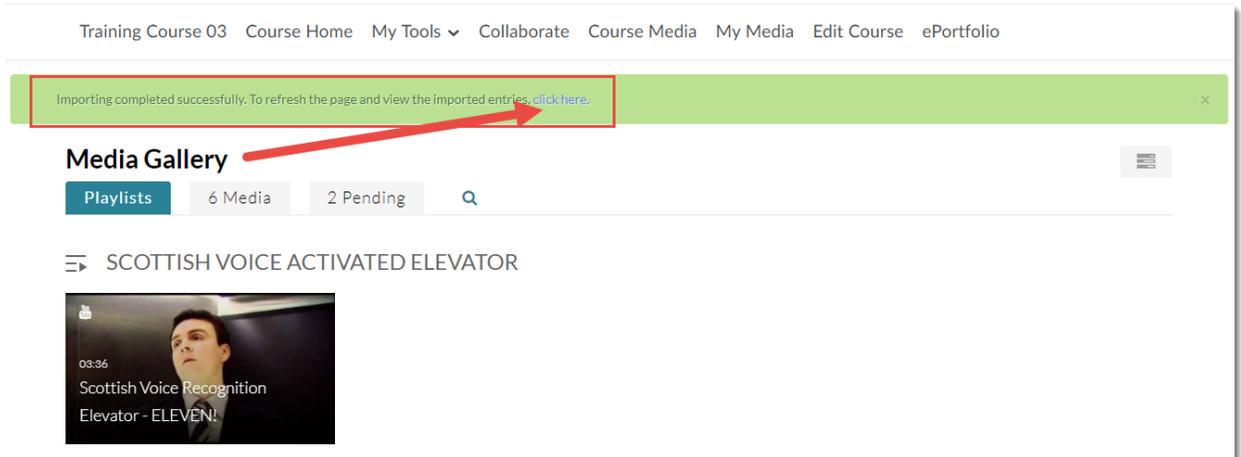2. Click **Course Media**.

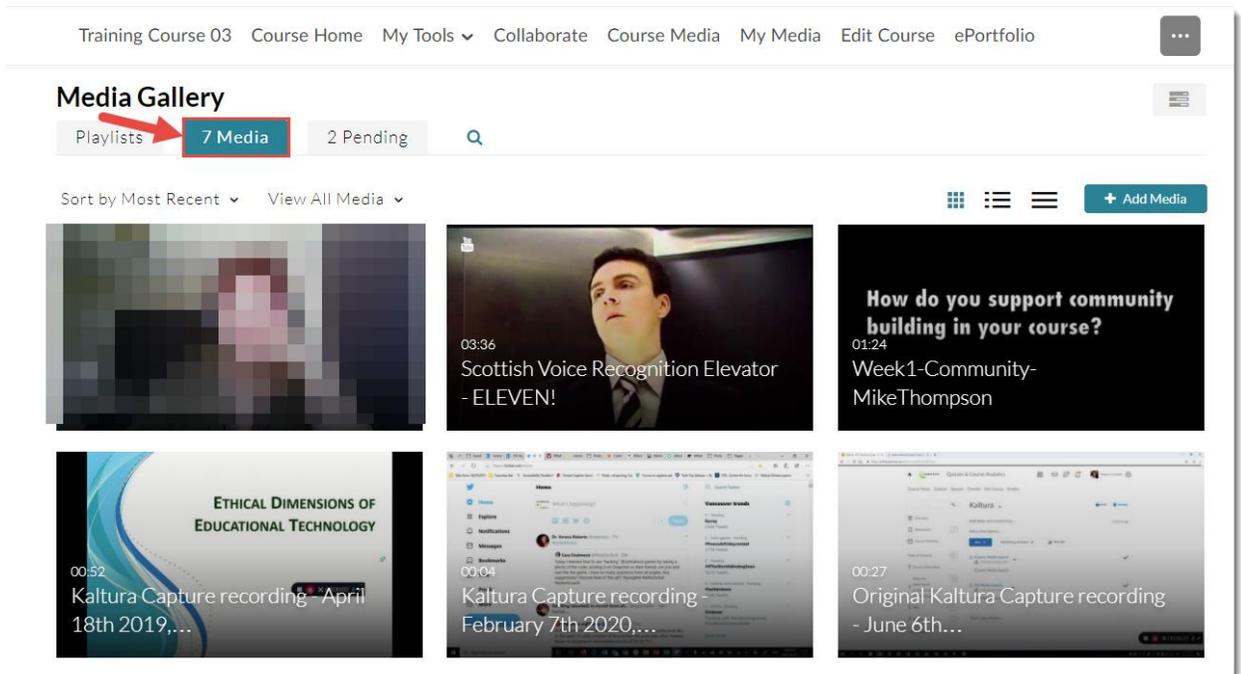3. Click the **Channel Actions** menu (top right) and select **Import**.

4. Select the course with the Course Media gallery you want to copy from, and click **Import**. <mark>Note that you can NOT select individual videos to import – you can only import the entire Course Media gallery, then delete the videos you don't want!</mark>

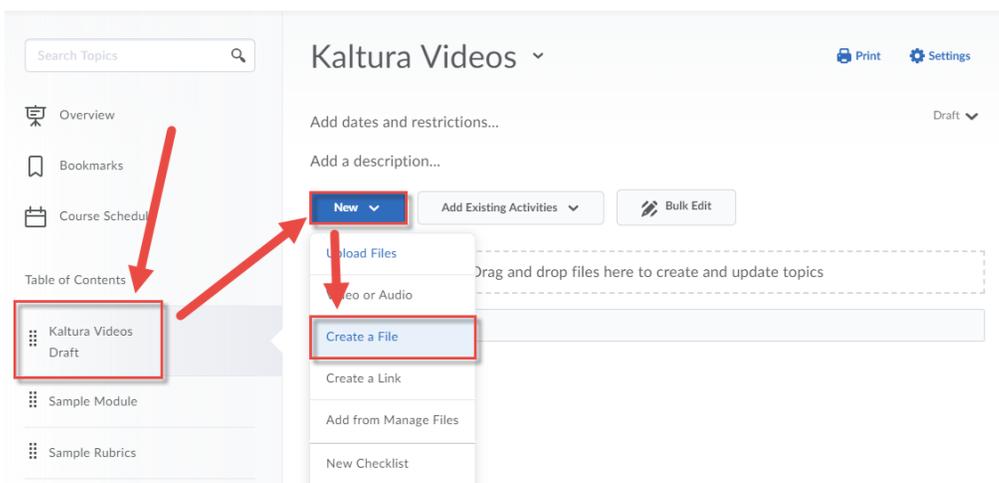5. Wait until Importing has completed, then refresh the page.

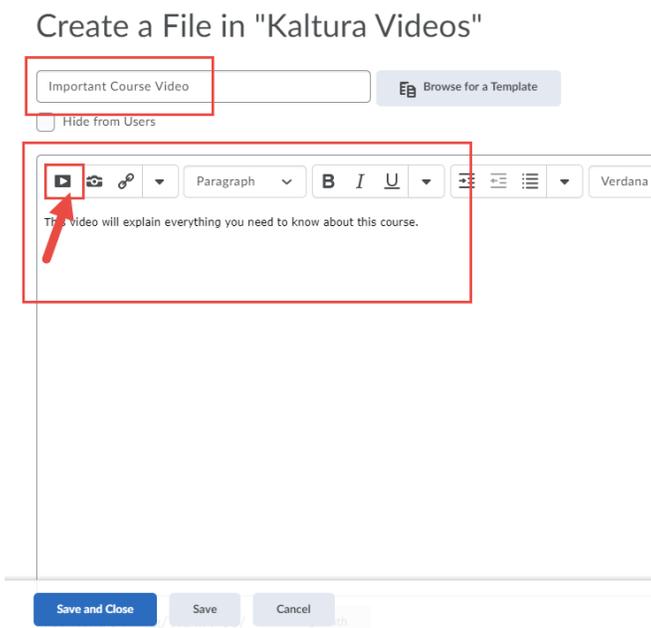6. Click the **Media** tab to see the videos you have imported.

Steps to Embed a Video, or a Playlist, from another Course Media Gallery into the HTML Editor (for example, in Content)

1. Go to the course in D2L you wish to share media TO.

2. Now, go to the **Content** tool in your course and click on the title of the Module you want to add your video to. Click **New** and select **Create a File**.
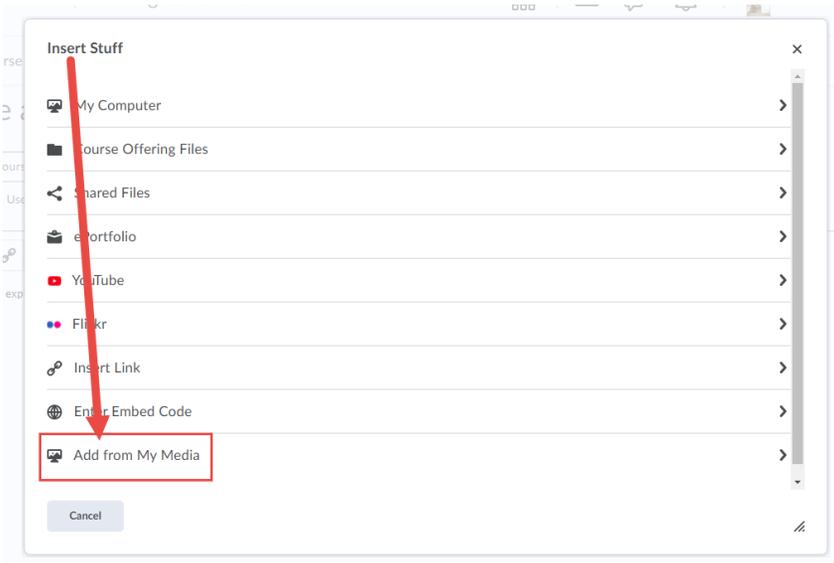

3. Give your Topic a **Title**. Then click in the **HTML** editor box and add some text to provide a context for the video you will be embedding. For example, explain to your students what the video is about and what they should be watching/listening for. <mark>Make sure to hit your Enter key so your cursor appears below the text you just typed in</mark>, otherwise your video may not appear where you want it to! Click on the **Insert Stuff** icon at the top left of the HTML editor.
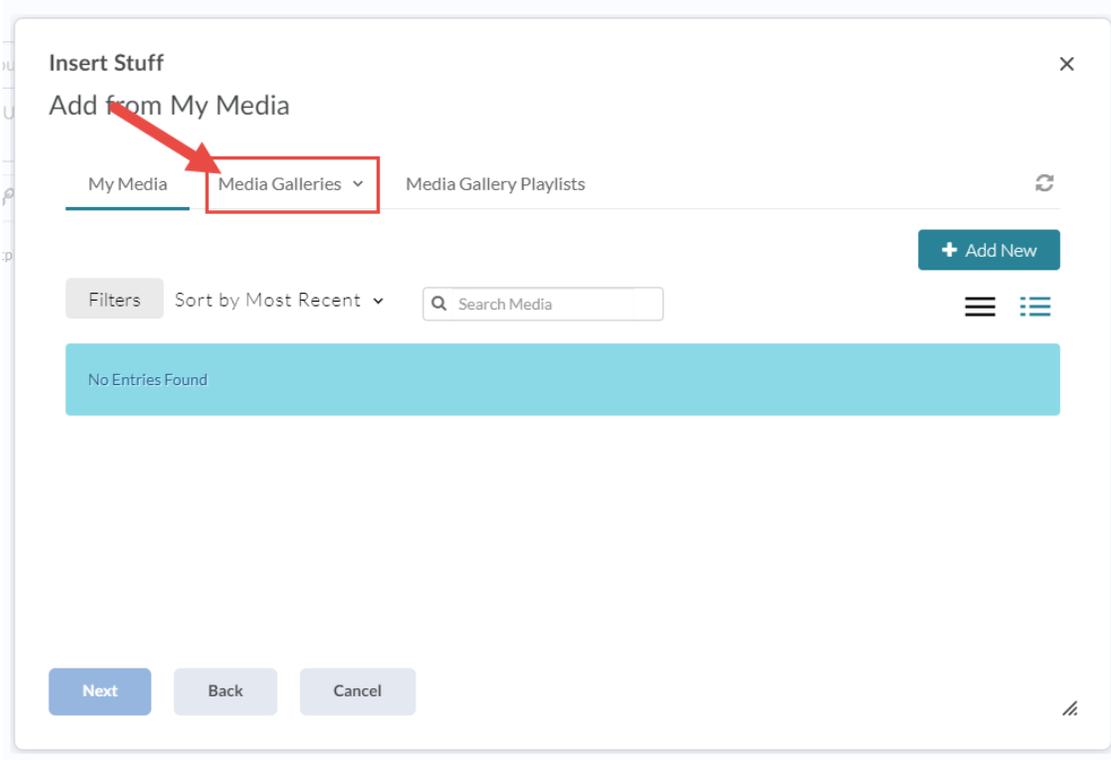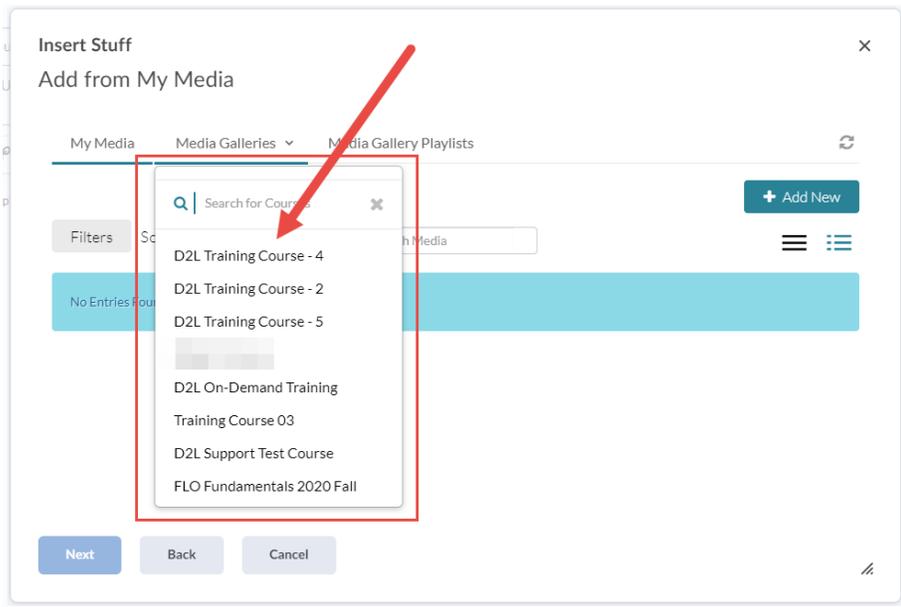
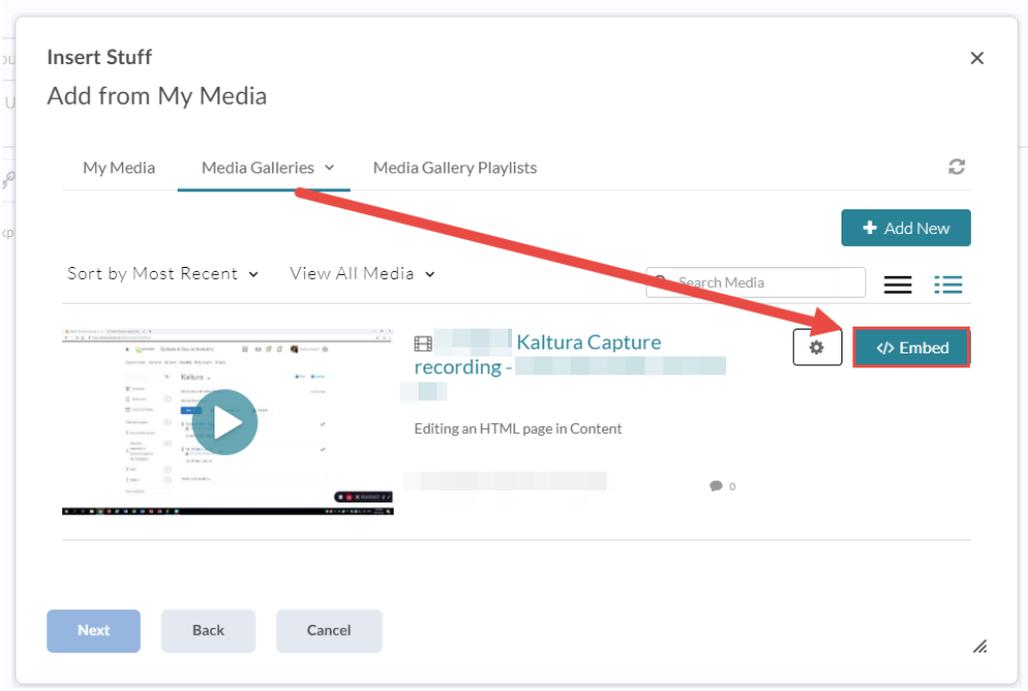4. In the Insert Stuff pop-up box, click **Add from My Media**.

5. Click the **Media Galleries** tab (or the **Media Galleries Playlists** tab if you want to embed a Playlist from another Course Media gallery). <mark>Note that you will need to have access to the course containing the Course Media gallery you want to embed videos from</mark>!

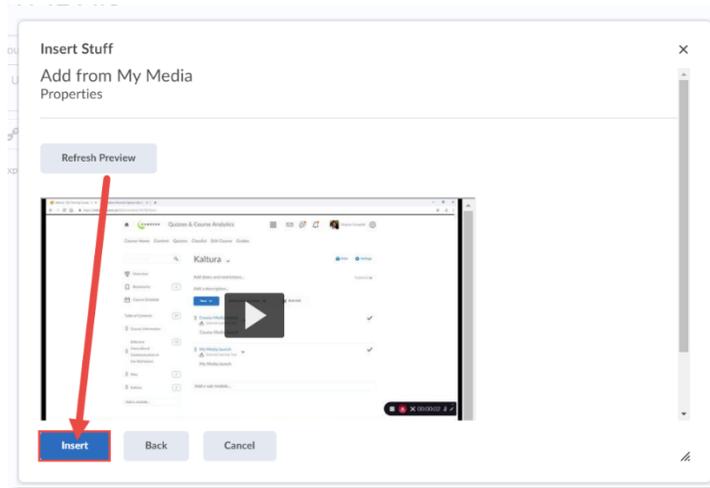6. Select the **Course Media** gallery you want to embed from.
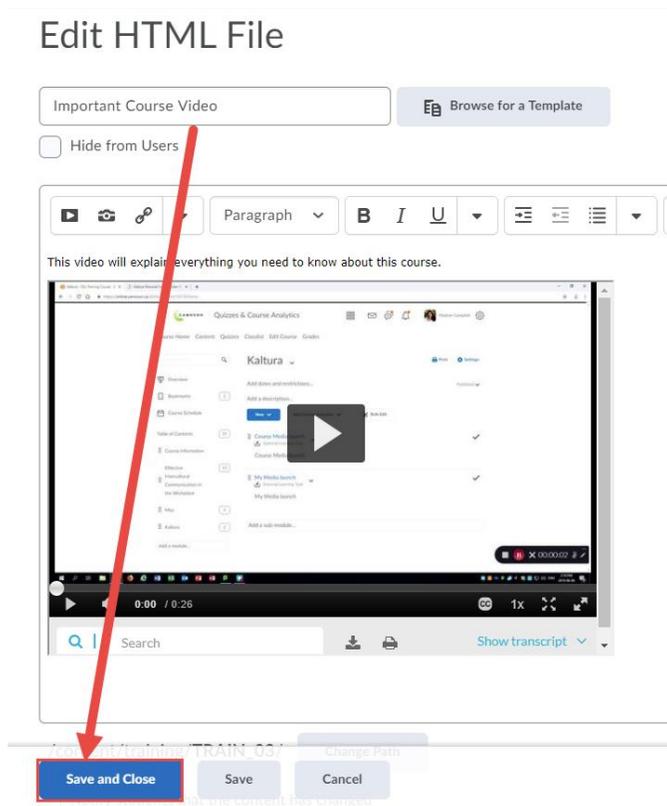

7. Click **Embed** for the video you want to embed.

8. Click **Insert**.

9. Click **Save and Close** to save your new Content page.

Things to Remember

The second process of embedding videos from Course Media galleries will work anywhere the HTML editor exists in D2L (for example, News, Discussions, etc.).