



Creating a Mid-Point Grade Item – D2L Tutorial

This tutorial is designed for faculty who have previous experience using the Grades tool in D2L. For further information or assistance, go to our [Team Dynamix Support portal](#) and click the appropriate Category to submit a ticket.

Scenario

This tutorial will cover the steps involved when you wish students to see a cumulative grade at a specific point in the term (typically the mid-point). This item can also be used to show the total of a set of grade items (for example, if multiple grade items are components of one larger item.)

Steps

1. Go to the **Grades** tool in your course, and make sure you are in the **Manage Grades** area.
2. Click the **New** button and select **Item**.

Training Course 03 Course Home My Tools ▾ Edit Course

Enter Grades **Manage Grades** Schemes Settings Help

New ▾ More Actions

Item

Category

<input type="checkbox"/>	Grade Item	Type	Association	Max. Points	Weight
<input type="checkbox"/>	Assignments ▾				40
<input type="checkbox"/>	Assignment 1 ▾	Numeric	-	20	33.33333333
<input type="checkbox"/>	Assignment 2 ▾	Numeric	-	30	33.33333333
<input type="checkbox"/>	Assignment 3 ▾	Numeric	-	25	33.33333333
<input type="checkbox"/>	Presentations ▾				10



3. Under **Choose a Grade Item Type**, select **Calculated**.

Manage Grades > New Item

New Item

Choose a Grade Item Type

- Numeric**
Grade users by assigning a value out of a specified total number of points.
E.g. 8/10
- Selectbox**
Grade users by selecting the grade scheme level that best matches their achievement.
E.g. "Very Good" or "B+"
- Pass/Fail**
Grade users using a simple pass/fail grade scheme.
E.g. "Pass" or "Fail"
- Formula**
Automatically grade users using a custom formula based on achievement on other grade items.
E.g. Give users who received at least 50% on all participation grade items a perfect attendance bonus.
IF{ MIN{ [P1.Percent], [P2.Percent] } < 50, 0, 1
- Calculated**
Calculate users' cumulative achievement across multiple grade items.
E.g. Midterm Grade
 $A1+A2+Q1+Q2 / \text{Total Max. Points} * 100 = 73\%$
- Text**
Provide comments in the grade book that are not calculated in the final grade.
E.g. "Course Evaluation Completed"



4. Give your Grade Item a **Name**, select other parameters as required, then under **Calculation**, select the Grade Items you wish to include in your snapshot.

The screenshot shows a form for configuring a Grade Item. It is divided into three main sections: General, Grading, and Calculation. The 'Name' field in the General section is highlighted with a red box and has a red arrow pointing to it. The 'Calculation' section is also highlighted with a red box and has a red arrow pointing to the 'Assignment 1' checkbox. The 'Name' field contains the text 'Mid-Point Grade'. The 'Short Name' field is empty. The 'Can Exceed' checkbox is unchecked. The 'Grade Scheme' dropdown is set to '-- Default Scheme -- (Percentage)'. The 'Calculation' section has a table of checkboxes for selecting items to include in the snapshot:

Item	Selected
Grade Item to Include	<input type="checkbox"/>
Assignments	<input type="checkbox"/>
Assignment 1	<input checked="" type="checkbox"/>
Assignment 2	<input type="checkbox"/>
Assignment 3	<input type="checkbox"/>
Presentations	<input type="checkbox"/>
Presentation 1	<input checked="" type="checkbox"/>

At the bottom of the form, there are four buttons: 'Save and Close', 'Save and New', 'Save', and 'Cancel'.



5. Scroll down, and under **Calculation Method**, select **Milestone Grade Calculation**. Then click **Save and Close**. Students will now be able to see what grade they have so far in the term.

The screenshot shows a list of grade items with checkboxes: Assignment 3, Presentations, Presentation 1 (checked), Presentation 2, Presentation 3, Quizzes, Quiz 1 (checked), Quiz 2, Participation, and Final Exam. Below the list is the 'Calculation Method' section, which is highlighted with a red box. It contains two radio buttons: 'Milestone Grade Calculation' (selected) and 'Final Grade Calculation'. Below this is the 'Rubrics' section with an 'Add Rubric' button and the text 'No rubrics selected.' and '[Create Rubric in New Window]'. The 'Display Options' section has a 'Show Display Options' link. At the bottom are four buttons: 'Save and Close' (highlighted with a red box), 'Save and New', 'Save', and 'Cancel'. Two red arrows point from the 'Quiz 1' item to the 'Calculation Method' section and from the 'Save and Close' button to the 'Calculation Method' section.

Things to Remember

Use the **Milestone Grade Calculation** to show a student their cumulative grade in the course at one selected point (i.e., using only selected grade items). You can go back in and edit this item at any time to add more Grade Items to the calculation for students.

You can only create a **Calculated Grade Item** if your grading system is **Weighted**.



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