Creating Holistic No Score (text only) Rubrics in D2L – D2L Tutorial
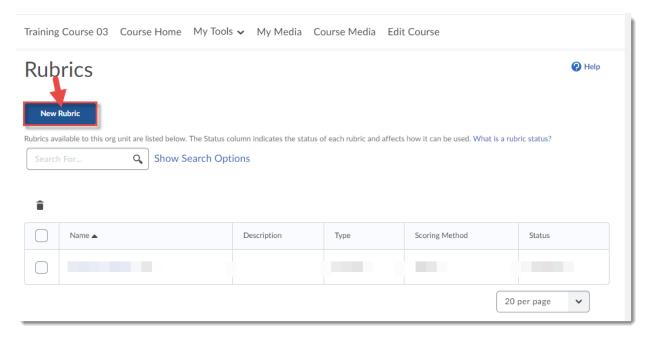
This tutorial is for faculty who have previous experience using the **Rubrics** tool in D2L. For further information or assistance, go to our Team Dynamix Support portal and click the appropriate Category to submit a ticket.

Scenario

This tutorial will cover the steps involved with creating basic Holistic No Score rubrics in D2L *We recommend that before creating a D2L rubric, you have your rubric's levels, and feedback already figured out and written down in a word document or on paper*. NOTE: **No Score** Rubrics do NOT send a score to the Grades tool.

Steps

1. Go to the **Rubrics** tool in your course. If you don't see **Rubrics** on your **My Tools** drop-down menu, you will find it in the **Edit Course** area.

2. Click **New Rubric**. The Rubric creation area will open. If you see a note saying "Welcome to the new rubric creation experience!" click **Leave it on**.
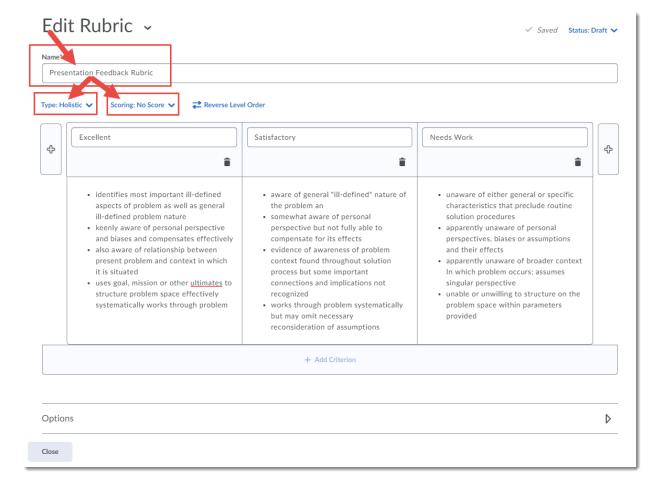
3. Give your rubric a **Name**. Note that a rubric can be used for multiple assessments, so you don't have to name it after a specific assessment (for example, "Assignment 1 Rubric") unless that works for you.

   Select the **Type** of rubric you wish to create, and the **Scoring** you wish the rubric to have. For this tutorial, we are selecting **Holistic** and **No Score.** Note that you can change these settings at any point – the rubric will adjust to the new Type or Scoring. This is handy if you would like to see different options before committing to one particular type of rubric.
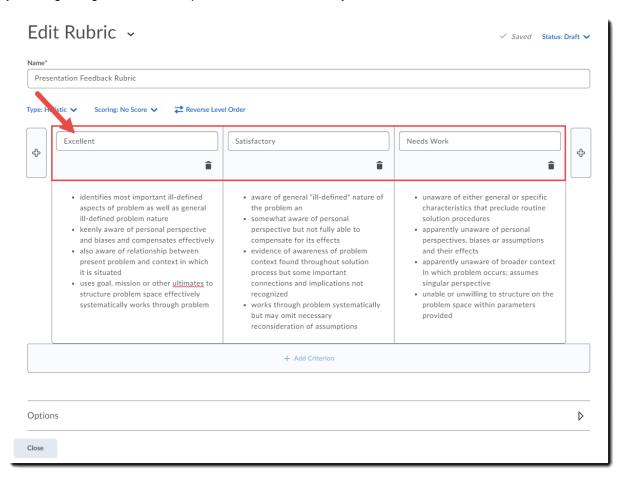
   NOTE: Because Holistic rubrics have only one criterion (but multiple Levels) you will NOT be able to click on the **Add Criterion** link once you have chosen Holistic rubric.
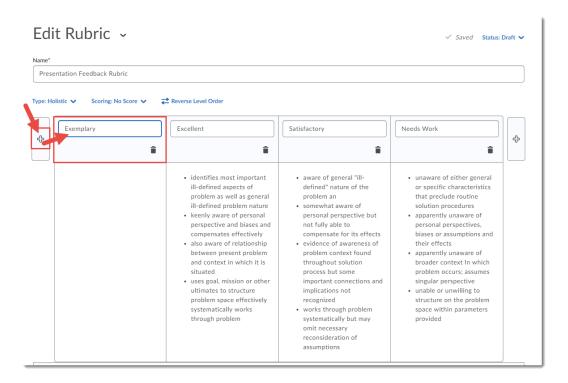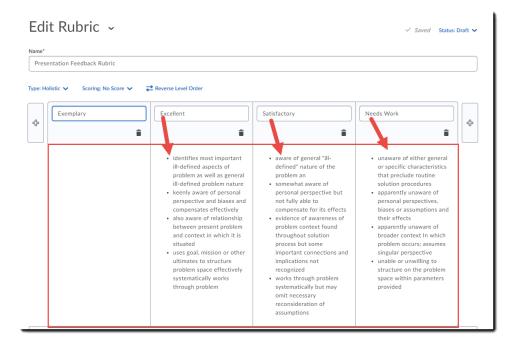
4. Fill in your **Levels (**Holistic rubrics do not have multiple Criteria**)**. The **Levels** (columns in the table) are HOW you are grading them, for example, Excellent, Satisfactory, Needs Work.

Edit Rubric ⌄

Name*

Presentation Feedback Rubric

Type: Holistic ⌄   Scoring: No Score ⌄   ⇄ Reverse Level Order

Excellent 🗑	Satisfactory 🗑	Needs Work 🗑
• identifies most important ill-defined aspects of problem as well as general ill-defined problem nature • keenly aware of personal perspective and biases and compensates effectively • also aware of relationship between present problem and context in which it is situated • uses goal, mission or other ultimates to structure problem space effectively systematically works through problem	• aware of general "ill-defined" nature of the problem an • somewhat aware of personal perspective but not fully able to compensate for its effects • evidence of awareness of problem context found throughout solution process but some important connections and implications not recognized • works through problem systematically but may omit necessary reconsideration of assumptions	• unaware of either general or specific characteristics that preclude routine solution procedures • apparently unaware of personal perspectives, biases or assumptions and their effects • apparently unaware of broader context In which problem occurs; assumes singular perspective • unable or unwilling to structure on the problem space within parameters provided

+ Add Criterion

Options   ▷

Close

5. You can add additional Levels by clicking the + (Plus) sign to the left of the Levels row. Here we have added a fourth Level.

6. In the boxes under the **Levels**, add text describing, for example, what an "Excellent" level of criterion "Grammar and Spelling" looks like. Having all this outlined in a document before creating the D2L Rubric will make this process easier than figuring it out on the fly.
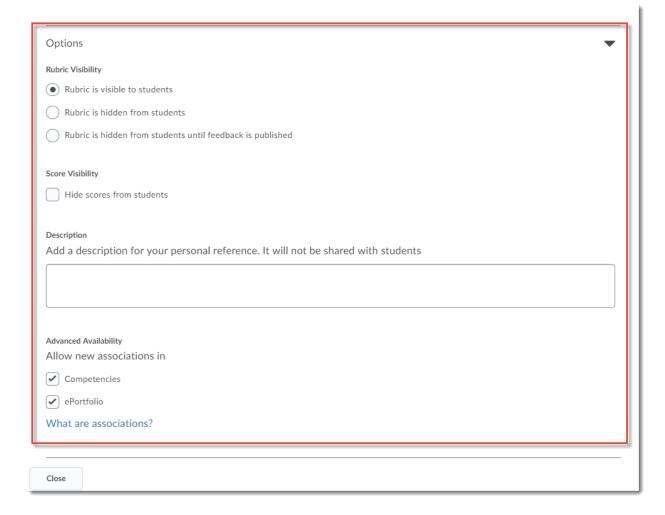
7. Click on **Options**. In this section, you can control the **Visibility**, **Description**, and **Advanced Availability** for your rubric.

   Visibility settings determine whether the rubric and scores are visible to students.

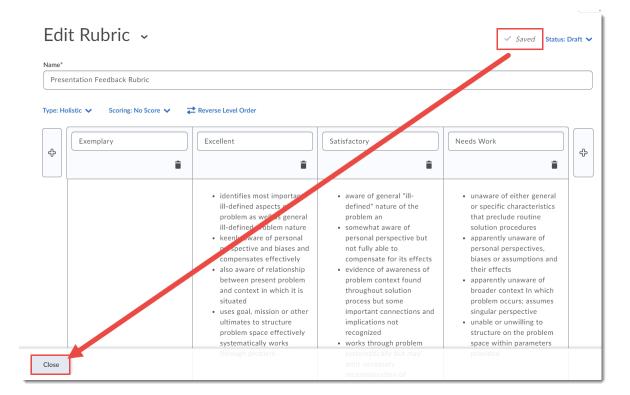   **Description** is for your personal reference – students do not see it.

   Advanced Availability determines if your rubrics can be connected to activities (Assignments, Grades, Discussions) in D2L. You must check off **Competencies** to allow your rubrics to be attached to activities.
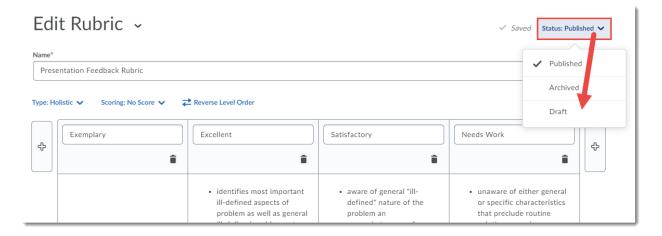
8. As you add to the Rubric, your changes will be saved automatically. Click **Close** when finished.

Things to Remember

You can change the status of your rubric. The default is **Published**, but if you would like to keep the rubric invisible to students (for example, if the Rubrics tool is on your navbar), set it as **Draft**. You can also set the status to **Archive**, for example if you want to keep an older version of a rubric you have updated. Note that only a Published rubric can be attached to an activity, and a rubric that has been attached to an activity can NOT be deleted.