



Creating Multiple Choice Questions in D2L – D2L Tutorial

This tutorial is for faculty who have previous experience using the Quizzes tool and Question Library in D2L. For further information or assistance, go to our [Team Dynamix Support portal](#) and click the appropriate Category to submit a ticket.

Scenario

This tutorial will describe how to create a **Multiple Choice** question for use in the Quizzes tool in D2L.

Steps

1. Go to the **Quizzes** tool in your course, then click **Question Library**.

	Current Quizzes	Published
<input type="checkbox"/>	All About Quizzes ▼ Availability: always available	-
<input type="checkbox"/>	Master Quiz ▼ (inactive) Availability: always available	-



2. Create a **New** → **Section** or click on the title of an existing **Section** (folder) in which to save your Short answer question. For the purposes of this tutorial, we will click **Quizzes**, and then **Week 1**.

Training Course 03 Course Home My Tools Edit Course

Question Library > Quizzes > Week 1

Week 1

New Import

Done Editing Questions

Move Delete Order Edit Values

<input type="checkbox"/>	Name (click question name to edit)	Type	Points	Difficulty	Mandatory	Last Modified
<input type="checkbox"/>	Case Study Week 1 Quiz	Shuffling is on	-	-	-	Jan 7, 2019 10:05 AM

Total: 1 Section

20 per page

3. Click New and select **Multiple Choice Question (MC)**.

Question Library > Quizzes > Week 1

Week 1

New Import

Done Editing Questions

Edit Values

Points	Difficulty	Mandatory	Last Modified
-	-	-	Jan 7, 2019 10:05 AM

200 per page

Section

True or False Question (T/F)

Multiple Choice Question (MC)

Multi-Select Question (M-S)

Written Response Question (WR)

Short Answer Question (SA)

Multi-Short Answer Question (MSA)



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4. Type your question into the **Question Text** box. You will see a **Preview** of the question begin to appear in the right-hand panel.

The screenshot shows a question editor interface. At the top left, there is a 'Back to Question Library' link. Below it, a dropdown menu is set to 'Multiple Choice'. The 'Question Text' box contains the text 'What year did COVID-19 originate in?'. To the right, a preview panel shows the same text. Below the question text, there are four empty answer input fields, each with a radio button and a close button (X). A red box highlights the 'Question Text' box and the preview panel, with a red arrow pointing from the text in the left box to the text in the right panel. At the bottom, there are 'Save' and 'Cancel' buttons.

5. Add the **Answers**. If you have more than four options, click the **Add Answer** link. Click the circle next to the correct answer. Select **Randomize the answers for each student** if you would like the options to appear in a different order each time the question appears to a student. And adjust the **Default Points** as needed.

The screenshot shows the same question editor interface as above, but with the 'Answers' section filled out. The 'Question Text' box still contains 'What year did COVID-19 originate in?'. The preview panel now shows the question with four radio button options: 1919, 1999, 2019, and 2020. The '2019' option is selected. A red box highlights the 'Answers' section, which includes the four radio button options. Below the answers, there is an 'Add Answer' link, a checked checkbox for 'Randomize answers for each student', and a 'Default Points' input field containing the number '1'. At the bottom, there are 'Save' and 'Cancel' buttons.



6. For additional settings, click Options. Here you will be able to add **Feedback**, a Hint, a **Short Description**, **Custom Weights** (meaning you can have an answer worth 50% and one worth 100% for example), and **Enumeration**. Click **Save** when you have completed creating your question.

Back to Question Library

Multiple Choice Options

Question Text*

What year did COVID-19 originate in?

Answers *

50 % Add feedback for this answer

100 % Add feedback for this answer

Add Answer

Randomize answers for each student

Overall Feedback

Default Points *

1

Save Cancel

what year did COVID-19 originate in?

2020

2019

- Remove Feedback
- Add Hint
- Add Short Description
- Remove Custom Weights
- Add Enumeration

Things to Remember

If you do add **Feedback** and **Hints** to your Multiple Choice question, you can still control whether or not students see those in an individual Quiz using the quiz settings.



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