



## Downloading Content Files – D2L Tutorial

This tutorial is designed for faculty who have previous experience using the Content tool in D2L. For further information or assistance, go to our [Team Dynamix Support portal](#) and click the appropriate Category to submit a ticket.

### Scenario

This tutorial will cover the steps involved when you wish to export all files (WORD, PDF, PPT, HTML, etc.) from your D2L course's Content tool to your computer as a zip file.

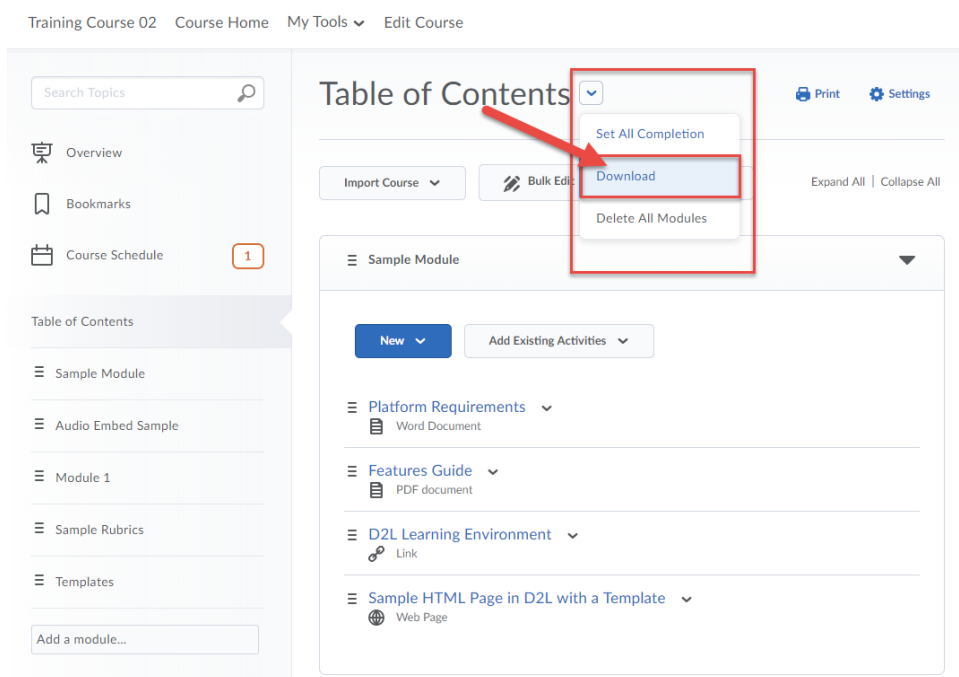
### Steps

1. Go to the Content tool in your D2L course.
2. Click **Table of Contents** in the left-hand menu.

The screenshot displays the D2L Content tool interface. At the top, there are navigation links: "Training Course 02", "Course Home", "My Tools", and "Edit Course". Below these is a search bar labeled "Search Topics". The left-hand navigation pane contains several menu items: "Overview", "Bookmarks", "Course Schedule", "Table of Contents" (highlighted with a red box and a red arrow), "Sample Module", "Audio Embed Sample", "Module 1", "Sample Rubrics", and "Templates". Below the menu items is an "Add a module..." input field. The main content area is titled "Table of Contents" and features a "Print" button and a "Settings" gear icon. Below the title are buttons for "Import Course", "Bulk Edit", and "Related Tools", along with "Expand All" and "Collapse All" options. The main content area lists several items under a "Sample Module" header: "New", "Add Existing Activities", "Platform Requirements" (Word Document), "Features Guide" (PDF document), "D2L Learning Environment" (Link), and "Sample HTML Page in D2L with a Template" (Web Page). A red arrow points from the "Table of Contents" menu item in the left-hand pane to the "Table of Contents" header in the main content area.



3. Click the Table of Contents drop-down menu (the down arrow) and select **Download**. Once the zip file has been created, you can download it to your computer, and extract it and work with the files there.

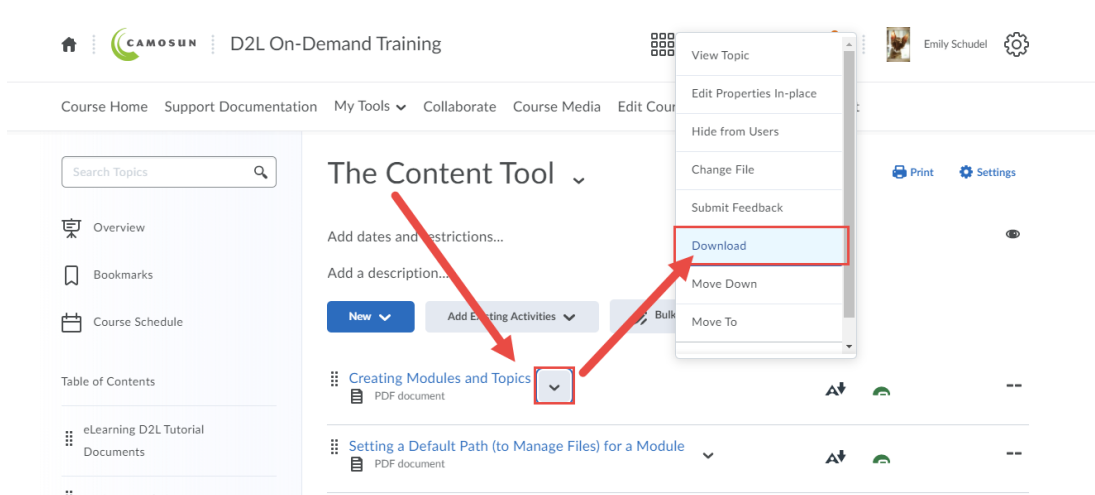


### Things to Remember

D2L activities linked in Content (e.g., links to Checklists, Assignment folders, or Quizzes) will not be included in a Content download. HTML files downloaded from content will open in a browser if double clicked on, but will be editable in an HTML editor (such as Dreamweaver).

For information on how to download everything in your D2L course site to your computer, see the tutorial *Backing Up (Saving) a Complete D2L Course Site*.

You can also download individual Topics by clicking the arrow next to the Topic title and selecting **Download**.



This content is licensed under a [Creative Commons Attribution 4.0 International License](https://creativecommons.org/licenses/by/4.0/). Icons by the [Noun Project](https://nounproject.com/).