



## Moving Topics to Other Modules – D2L Tutorial

This tutorial is designed for faculty who have previous experience using the Content tool in D2L. For further information or assistance, go to our [Team Dynamix Support portal](#) and click the appropriate Category to submit a ticket.

### Scenario

This tutorial will cover the steps involved when you want to move a Topic from one Module to another in the Content tool.

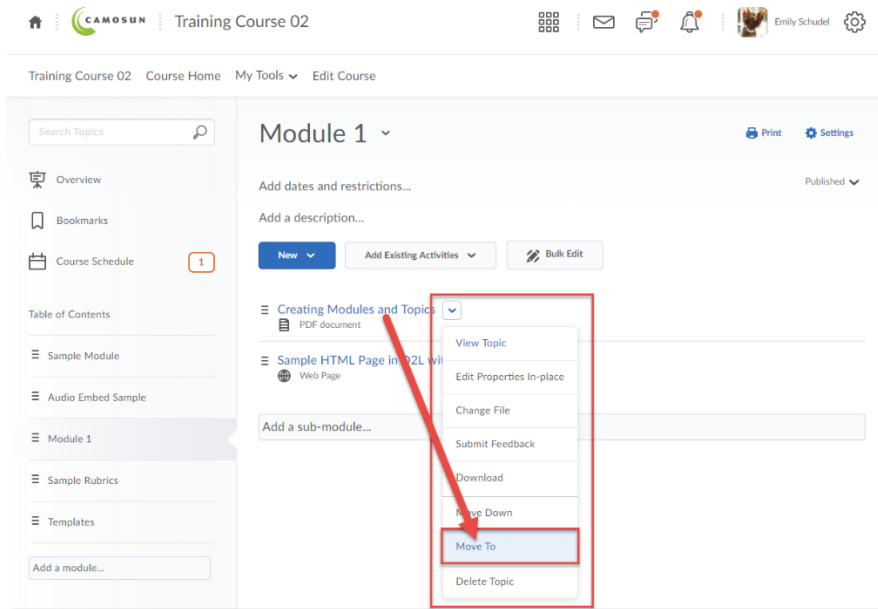
### Steps

1. First, go to the **Content** tool in your course site.
2. In the **Table of Contents** box, open the Module containing the Topic you want to move by clicking on its title.

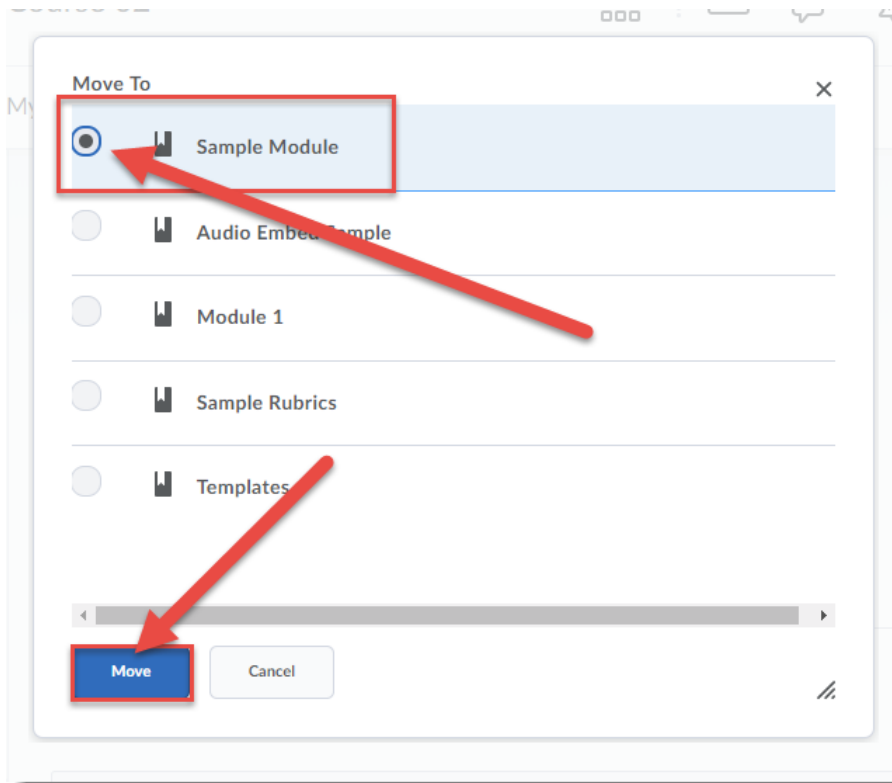
The screenshot shows the D2L Content tool interface for 'Training Course 02'. The left sidebar contains a 'Table of Contents' section with a list of modules. 'Module 1' is highlighted with a red box. A red arrow points from this box to the 'Module 1' header in the main content area. The main content area shows the details for 'Module 1', including options to 'Add dates and restrictions...', 'Add a description...', and a list of topics: 'Creating Modules and Topics' (PDF document) and 'Sample HTML Page in D2L with a Template' (Web Page). The 'Add a sub-module...' field is also visible.



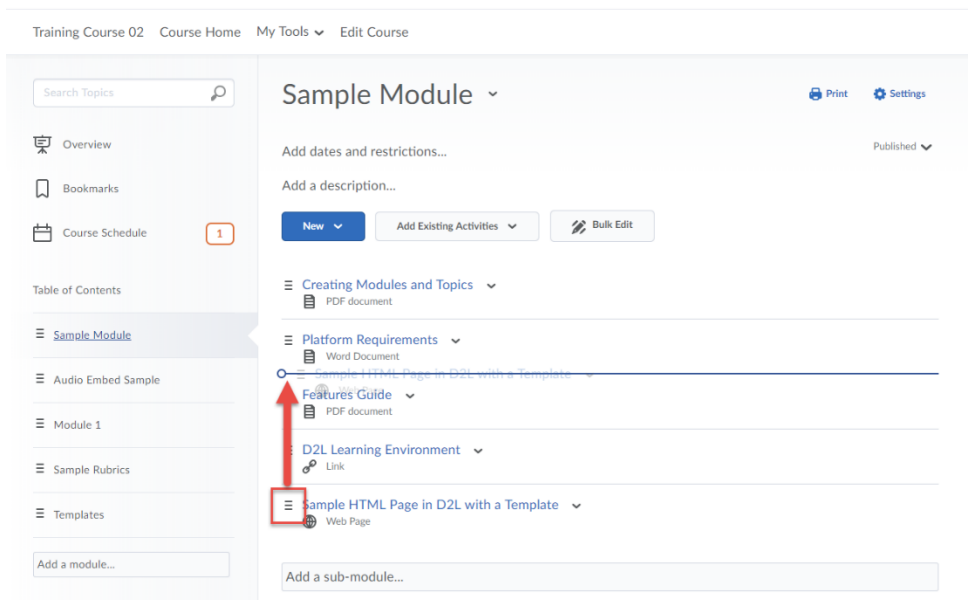
3. Click on the down arrow next to the title of the Topic you want to move, and select **Move To**.



4. In the pop-up box that opens, select (by clicking the round button) the Module to which you wish to move the Topic, and click **Move**.

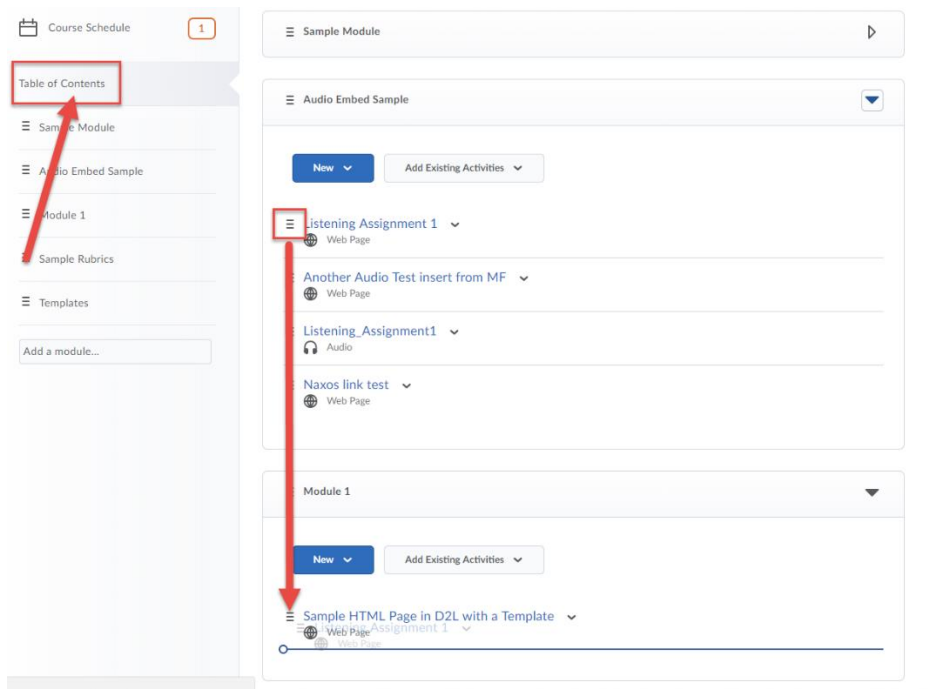


- The Topic will now appear in that Module, and you can drag it to another location within that module by holding your left mouse button on the 3 lines to the left of the Topic title and dragging it up or down within the Module.



## Things to Remember

Note that you can also drag Topics from one Module to another, but you must first open all the Modules by clicking **Table of Contents** (see below).



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