



Previewing Quizzes – D2L Tutorial

This tutorial is for faculty who have previous experience using the Quizzes tool in D2L. For further information or assistance, go to our [Team Dynamix Support portal](#) and click the appropriate Category to submit a ticket.

Scenario

This tutorial will cover the steps involved in previewing a quiz so you can see what it will look like from your students' perspectives, and test your quiz settings before releasing it. Note that **View as Student** will not allow you to complete (or even start) a quiz in D2L – you must use the **Preview** function in the Quizzes tool.

Steps

1. Go to the **Quizzes** tool in your course.
2. Click on the down arrow next to the quiz you want to preview, and select **Preview**.

The screenshot shows the D2L interface for 'Training Course 03'. The 'Manage Quizzes' tab is active. A dropdown menu is open for the 'All About Quizzes' quiz, with the 'Preview' option highlighted. A red box and arrow point to the 'Preview' option. The table below shows the quiz details:

Quiz Name	Availability	Status
Current Quizzes	Published	
All About Quizzes	Availability: always available	
Master Quiz	(inactive) Availability: always available	



3. Click **Start Quiz**.

Preview Quiz - All About Quizzes

Bypass Restrictions

Exit Preview

Quiz Details

Current Time
3:43 PM [Update](#)

Current User
Emily Schudel (username: emily.schudel31)

Quiz Period
Availability: always available

Time Allowed
0:30:00

Attempts
Allowed - unlimited, Completed - 0

Instructions

Note: All restrictions on the availability of this quiz have been bypassed for this preview.

your response to each question as you work through the quiz. When you navigate to the Next Page or Previous Page, all your current page will be automatically saved.

Start Quiz!

4. You can now see the quiz as a student would see it, and complete it as a student would as well. Note that the Quizzes tool will auto save each answer when you click away from it. When you have completed your quiz and all questions have check marks next to them in the left-hand panel (meaning they have been saved), click **Submit Quiz** (at the bottom of the quiz page).

All About Quizzes - Preview

Time Limit: 0:30:00 Time Left: 0:27:33 : Attempt 2

Exit Preview

Page 1:

1 ✓	2 ✓	3 ✓
4 ✓	5 ✓	6 ✓
7 ✓	8 ✓	9 ✓
10 ✓		

Name 1 structure not visible, be specific

tail

Question 10 (0.5 points) ✓ Saved

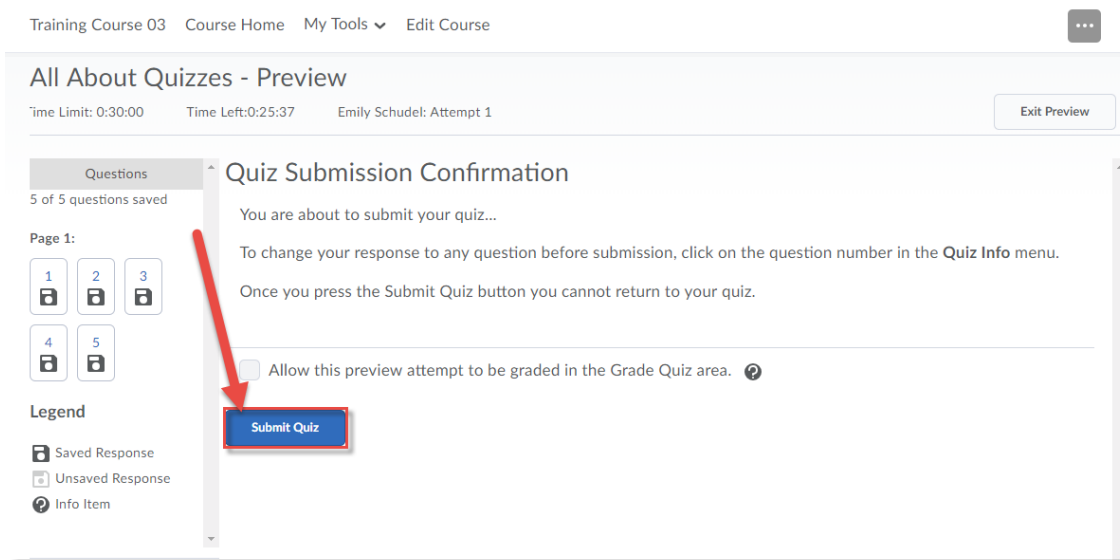
Name or summarize the way this pathogen replicates

photosynthesis

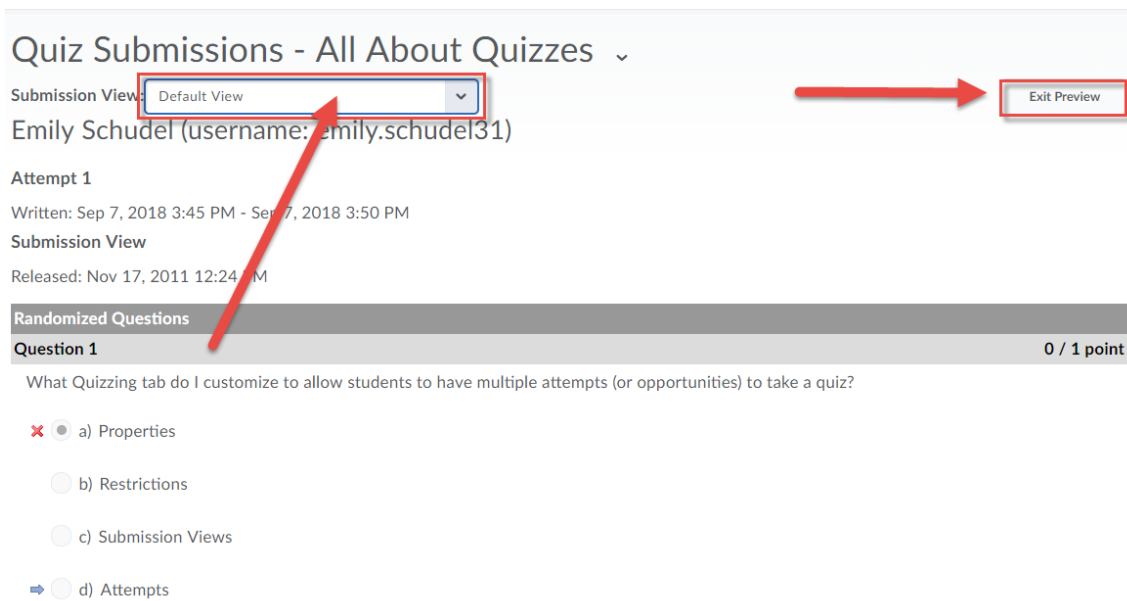
Submit Quiz 10 of 10 questions saved



5. On the **Quiz Submission Confirmation** page, click **Submit Quiz**.



6. You will now see the **Submission View** for the quiz, and can also preview any additional submission views you have added for the quiz (for example, if you have a second view allowing students to see the quiz answers at a later date). Once you have finished with your preview, click **Exit Preview**.



Things to Remember

Remember that if you have set up a **Question Pool**, the **Preview** will allow you to see a random selection (with random ordering) of the questions in your **Question Pool**.



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