



Setting a Student's Quiz Accommodations from the Classlist – D2L Tutorial

This tutorial is designed for faculty who have previous experience using the various tools in D2L. For further information or assistance, go to our [Team Dynamix Support portal](#) and click the appropriate Category to submit a ticket.

Scenario

This tutorial will cover the steps involved in setting a student's Quizzes accommodations through your D2L **Classlist**. While you can set accommodations for students from the Quizzes tool using Special Access (to add more time, etc.), you can also set Quizzes time limit accommodations for an individual student so that you don't have to change this in every quiz. **Note that this feature is ONLY for setting a student's time limit accommodation for Quizzes at this time (May 2021 – this tutorial will be updated as new accommodation features are added to D2L).**

Steps

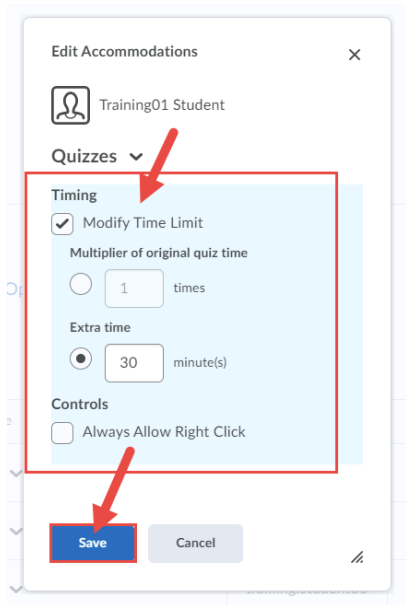
1. Go to the **Classlist** in your course.
2. Click on a student's drop-down menu (the down arrow) and select **Edit Accommodations**.

The screenshot shows the D2L Classlist interface for 'Training Course 03'. The page includes navigation links like 'Course Home', 'My Tools', 'Edit Course', 'Accessibility Report', 'Collaborate', 'Course Media', and 'More'. The 'Classlist' title is at the top, with 'Print', 'Settings', and 'Help' icons. Below the title are tabs for 'Enrolment Statistics' and 'Email Classlist'. The 'Student' tab is selected. There are filters for 'View By: User' and a search bar. A dropdown menu is open over the first student, 'Student, Training01', with 'Edit Accommodations' highlighted in blue. A red arrow points from the dropdown arrow to the 'Edit Accommodations' option. The table below shows a list of students with columns for 'Image', 'Name', 'Org Defined ID', 'Role', and 'Last Accessed'.

	Image	Name	Org Defined ID	Role	Last Accessed
<input type="checkbox"/>		Student, Training01	training.student01	Student	Nov 3, 2020 1:01 PM
<input type="checkbox"/>		Student, Training02	training.student02	Student	Oct 5, 2020 4:04 PM
<input type="checkbox"/>		Student, Training03	training.student03	Student	Aug 25, 2020 10:13 AM
<input type="checkbox"/>		Student, Training04	training_four	Student	Aug 25, 2020 10:14 AM



- In the **Edit Accommodations** pop-up box, select **Modify Time Limit** and then either set a **Multiplier of original quiz**, or the **Extra time** (in minutes – for example, if the quiz is an hour long and the student needs time and a half, add 30 minutes). You can also select **Always Allow Right Click**, for example if a student needs to be able to access accessibility tools in order to complete a quiz. Then click **Save**.



- An icon appears next to the student's name indicating added accommodations. A student will also see this icon in their view of the **Classlist** and will be able to check their accommodations.

Instructor View of Classlist Accommodations

Training Course 03 Course Home My Tools Edit Course Accessibility Report Collaborate Course Media More

Classlist

Print Settings Help

Enrolment Statistics Email Classlist

All Student Teacher

View By: User Apply

Search For... Show Search Options

Email Message Print

	Image	Last Name First Name	Org Defined ID	Role	Last Accessed
<input type="checkbox"/>		Student, Training01	training.student01	Student	Nov 3, 2020 1:01 PM
<input type="checkbox"/>		Student, Training02	training.student02	Student	Oct 5, 2020 4:04 PM
<input type="checkbox"/>		Student, Training03	training.student03	Student	Aug 25, 2020 10:13 AM
<input type="checkbox"/>		Student, Training04	training_four	Student	Aug 25, 2020 10:14 AM

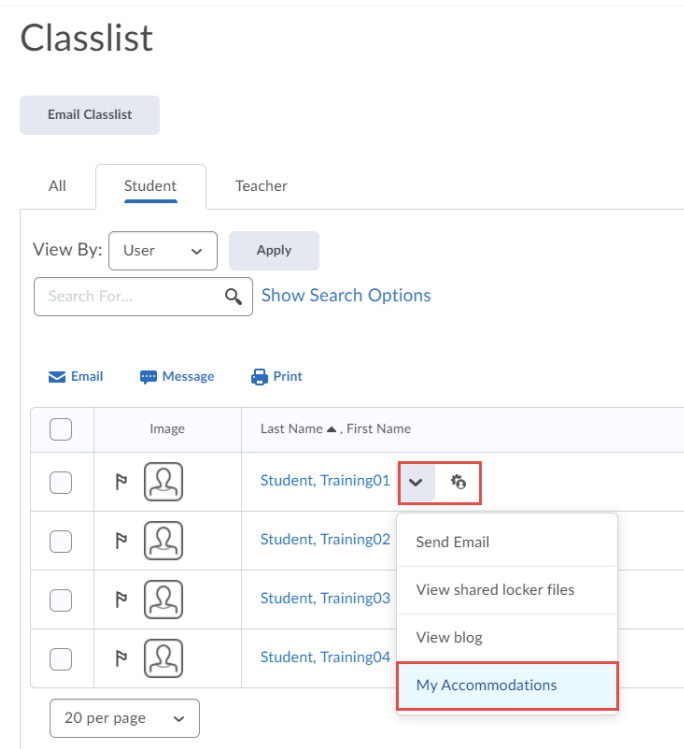
20 per page



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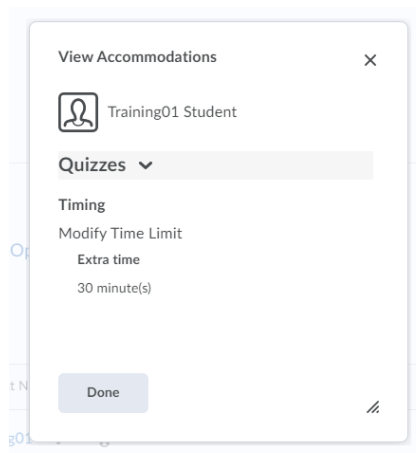
Student Views of Classlist Accommodations

Classlist icon and drop-down to View Accommodations



The screenshot shows the 'Classlist' interface. At the top, there is a title 'Classlist' and a button 'Email Classlist'. Below this are tabs for 'All', 'Student' (selected), and 'Teacher'. A 'View By:' dropdown is set to 'User' with an 'Apply' button. A search bar is labeled 'Search For...' with a magnifying glass icon and a link to 'Show Search Options'. There are icons for 'Email', 'Message', and 'Print'. The main content is a table with columns for 'Image', 'Last Name ▲, First Name', and an action menu. The first row is 'Student, Training01', which has a dropdown menu open showing options: 'Send Email', 'View shared locker files', 'View blog', and 'My Accommodations' (highlighted in red). A '20 per page' dropdown is at the bottom left.

Specific accommodations information



The screenshot shows a 'View Accommodations' dialog box for 'Training01 Student'. It has a close button (X) in the top right. Below the student name is a 'Quizzes' dropdown menu. Under 'Timing', there is a 'Modify Time Limit' section with 'Extra time' set to '30 minute(s)'. A 'Done' button is at the bottom left, and a refresh icon is at the bottom right.

Things to Remember

You can still use **Special Access** in a quiz to overwrite an accommodation on a quiz-by-quiz basis. Note that when you overwrite an accommodation using **Special Access**, you will get a warning describing the impact of overwriting an accommodation. Further accommodation options and enhancements are planned for this year, so this tutorial will be updated as needed.



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